



MINUTES

Regular Board Meeting

December 10, 2024

5:30 p.m.

*Location: 631 9th Street, Arcata
Arcata Fire Station Classroom*

Board of Directors

*Eric Loudenslager (Division 4) - President, Jason Akana (Division 5) - Vice President,
Nicole Johnson (Division 2) - Director, Blaine Maynor (Division 1) - Director, Randy
Mendoza (Division 3) - Director*

CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Eric Loudenslager at 5:30 pm.

President Loudenslager administered the Oath of Office to Returning Board Members Akana, Maynor, and Mendoza.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Loudenslager.

ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present: President Eric Loudenslager, Vice President Jason Akana, Director Nicole Johnson, Director Blaine Maynor, and Director Randy Mendoza.

Additional District administrative staff included Chief Chris Emmons, Assistant Chief Ross McDonald, Assistant Chief Wayne Peabody, and Board Clerk Anali Gonzalez.

APPROVAL OF AGENDA

It was moved to approve the agenda.

Motion: Akana; Second: Mendoza

Roll Call: Ayes; Akana, Johnson Maynor, Mendoza, Loudenslager. **Absent:** None
Motion carries

PUBLIC COMMENT

There were no public comments.

Local 4981 – Captain Marcus Lillard reviewed the Local 4981 monthly report.

AVFA President Roy Willis reviewed his staff note aloud.

CONSENT CALENDAR

1. Minutes from November 12, 2024, Regular Meeting
2. November 2024 Financial Report

1. Adopt Resolution 24-322, Authorizing the Update of Signers for the Arcata Fire District's Accounts with Redwood Capital Bank, CalTRUST, and the County of Humboldt Treasury Accounts
 - a. Attachment 1 – Resolution 24-322
 - b. Attachment 2 – Authorized Signers for Auditor-Controller
2. Approve the Schedule to Set the Dates and Time for the Regular Board Meetings for the 2025 Calendar Year
 - a. Attachment 1 – Resolution 24-323 with Exhibit A

It was moved to approve consent calendar items.

Motion: Mendosa; Second: Akana

Roll Call: Ayes; Akana, Johnson Maynor, Mendosa, Loudenslager. **Absent:** None
Motion carries

DISTRICT BUSINESS

1. Consider and Approve Proposed Contract with Fire Grants Expert for FEMA SAFER Grant Application

Chief Emmons read his staff note aloud.

Maynor, Mendosa, Johnson, President Loudenslager asked questions that District Council was able to answer.

It was moved to award the contract for grant writing services with Fire Grants Expert for a cost not to exceed \$1,500.00, authorize the Fire Chief to execute the contract, and approve the Board president to sign a letter of support.

Motion: Mendosa; Second: Maynor

Roll Call: Ayes; Akana, Johnson Maynor, Mendosa, Loudenslager. **Absent:** None
Motion carries

2. Annual Election of New Board Officers for 2025

Chief Emmons summarized his staff note aloud.

There were no comments from the Board.

It was moved to approve Directors Akana and Johnson as President and Vice-President, respectively, for the 2025 calendar year.

Motion: Mendosa; Second: Maynor

Roll Call: Ayes; Akana, Johnson Maynor, Mendosa, Loudenslager. **Absent:** None
Motion carries

CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence
 - a. Thank you, card, from SHN – Fire Marshal Ed Laidlaw
 - b. Thank you, card, from Laural Tree Charter School – Fire Marshal Ed Laidlaw
 - c. Holiday Card and donation from the Redwood Forest Chapter, Daughters of the American Revolution
2. Committee Reports
 - a. Fire Station Ad-Hoc Committee (*Maynor, Akana*) – Director Maynor

- b. AVFA, L4981, AFPD Relations Ad-Hoc Committee (*Maynor*) – nothing to report
 - c. FY 2024/25 Budget Committee (*Johnson, Loudenslager*) – nothing to report
 - d. Chief's Evaluation Committee (*Loudenslager, Mendosa*) – nothing to report
3. Fire Chief's Monthly Report – Chief Emmons reviewed his monthly report.
 4. Director Matters – Director's provided comments.

ADJOURNMENT

Following a motion by Director Mendosa and a second by Director Akana, President Loudenslager adjourned the meeting at 6:22 pm.

The next Regular Meeting is scheduled for January 14, 2024, at the Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.

Respectfully submitted,



Anali Gonzalez
Clerk of the Board