

Consent Calendar

MINUTES

Regular Board Meeting

December 10, 2024

5:30 p.m.

Location: 631 9th Street, Arcata

Arcata Fire Station Classroom

Board of Directors

Eric Loudenslager (Division 4) - President, Jason Akana (Division 5) - Vice President, Nicole Johnson (Division 2) - Director, Blaine Maynor (Division 1) - Director, Randy Mendosa (Division 3) - Director

CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Eric Loudenslager at 5:30 pm.

President Loudenslager administered the Oath of Office to Returning Board Members Akana, Maynor, and Mendosa.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Loudenslager.

ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present: President Eric Loudenslager, Vice President Jason Akana, Director Johnson, Director Blaine Maynor, and Director Randy Mendosa.

Additional District administrative staff included Chief Chris Emmons, Assistant Chief Ross McDonald, Assistant Chief Wayne Peabody, and Board Clerk Anali Gonzalez.

APPROVAL OF AGENDA

It was moved to approve the agenda.

Motion: Akana; Second: Mendosa

Roll Call: Ayes; Akana, Johnson Maynor, Mendosa, Loudenslager. **Absent:** None
Motion carries

PUBLIC COMMENT

There were no public comments.

Local 4981 – Captain Marcus Lillard reviewed the Local 4981 monthly report.

AVFA President Roy Willis reviewed his staff note aloud.

CONSENT CALENDAR

1. Minutes from November 12, 2024, Regular Meeting
2. November 2024 Financial Report

1. Adopt Resolution 24-322, Authorizing the Update of Signers for the Arcata Fire District's Accounts with Redwood Capital Bank, CalTRUST, and the County of Humboldt Treasury Accounts
 - a. Attachment 1 – Resolution 24-322
 - b. Attachment 2 – Authorized Signers for Auditor-Controller
2. Approve the Schedule to Set the Dates and Time for the Regular Board Meetings for the 2025 Calendar Year
 - a. Attachment 1 – Resolution 24-323 with Exhibit A

It was moved to approve consent calendar items.

Motion: Mendosa; Second: Akana

Roll Call: Ayes; Akana, Johnson Maynor, Mendosa, Loudenslager. **Absent:** None
Motion carries

DISTRICT BUSINESS

1. Consider and Approve Proposed Contract with Fire Grants Expert for FEMA SAFER Grant Application

Chief Emmons read his staff note aloud.

Maynor, Mendosa, Johnson, President Loudenslager asked questions that District Council was able to answer.

It was moved to award the contract for grant writing services with Fire Grants Expert for a cost not to exceed \$1,500.00, authorize the Fire Chief to execute the contract, and approve the Board president to sign a letter of support.

Motion: Mendosa; Second: Maynor

Roll Call: Ayes; Akana, Johnson Maynor, Mendosa, Loudenslager. **Absent:** None
Motion carries

2. Annual Election of New Board Officers for 2025

Chief Emmons summarized his staff note aloud.

There were no comments from the Board.

It was moved to approve Directors Akana and Johnson as President and Vice-President, respectively, for the 2025 calendar year.

Motion: Mendosa; Second: Maynor

Roll Call: Ayes; Akana, Johnson Maynor, Mendosa, Loudenslager. **Absent:** None
Motion carries

CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence
 - a. Thank you, card, from SHN – Fire Marshal Ed Laidlaw
 - b. Thank you, card, from Laural Tree Charter School – Fire Marshal Ed Laidlaw
 - c. Holiday Card and donation from the Redwood Forest Chapter, Daughters of the American Revolution
2. Committee Reports
 - a. Fire Station Ad-Hoc Committee (*Maynor, Akana*) – Director Maynor

- b. AVFA, L4981, AFPD Relations Ad-Hoc Committee (*Maynor*) – nothing to report
 - c. FY 2024/25 Budget Committee (*Johnson, Loudenslager*) – nothing to report
 - d. Chief's Evaluation Committee (*Loudenslager, Mendosa*) – nothing to report
- 3. Fire Chief's Monthly Report – Chief Emmons reviewed his monthly report.
 - 4. Director Matters – Director's provided comments.

ADJOURNMENT

Following a motion by Director Mendosa and a second by Director Akana, President Loudenslager adjourned the meeting at 6:22 pm.

The next Regular Meeting is scheduled for January 14, 2024, at the Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.

Respectfully submitted,

Anali Gonzalez
Clerk of the Board

Arcata Fire Protection District
Statement of Cash Flows
 July through December 2024

	Jul - Dec 24
OPERATING ACTIVITIES	
Net Income	194,083.56
Adjustments to reconcile Net Income to net cash provided by operations:	
1200 · ACCOUNTS RECEIVABLE	16,683.59
Acct. Recv. - County Treasury	-79,107.12
2000 · ACCOUNTS PAYABLE	-70,059.26
US BANK	-36,922.20
US BANK:Peabody	477.78
US BANK:Allen	3,237.01
US BANK:Hill	15,758.23
US BANK:Emmons	2,720.16
US BANK:Evenson	1,489.95
US BANK:Freeman	8,009.37
US BANK:Johnson	2,340.02
US BANK:Lillard	1,882.66
US BANK:Manousos	1,405.86
US BANK:Padula	661.81
US BANK:R. McDonald	4,763.22
US BANK:Rheinschmidt	770.15
2100 · Payroll Liabilities	1,065.79
2100 · Payroll Liabilities:457 Deduction	-4,520.20
2100 · Payroll Liabilities:CA Withholding	-6,361.44
2100 · Payroll Liabilities:Federal Withholding	-12,571.46
2100 · Payroll Liabilities:Medicare - Both	-3,138.32
2100 · Payroll Liabilities:Social Security - Both	-322.98
2100 · Payroll Liabilities:Survivor Benefit	9.30
Net cash provided by Operating Activities	42,355.48
Net cash increase for period	42,355.48
Cash at beginning of period	9,462,873.15
Cash at end of period	9,505,228.63

Arcata Fire Protection District
Balance Sheet
As of December 31, 2024

	<u>Dec 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
RCB - Business Savings	120,104.55
RCB - Business Checking	544,679.60
CalTRUST	2,284,774.46
CCCU Checking	99,807.34
CCCU Liquid Assets	151.26
CCCU Savings	25.18
Contingency Fund	689,377.75
County Treasury	3,665,392.88
PERS Contingency Fund	955,137.00
Vehicle Replacement Fund	1,145,778.61
Total Checking/Savings	<u>9,505,228.63</u>
Accounts Receivable	
1200 · ACCOUNTS RECEIVABLE	46,409.21
Total Accounts Receivable	<u>46,409.21</u>
Other Current Assets	
Acct. Recv. - County Treasury	79,107.12
Interest Receivable	15,000.00
Prepaid Expense	89,792.80
Total Other Current Assets	<u>183,899.92</u>
Total Current Assets	<u>9,735,537.76</u>
Fixed Assets	
Accumulated Depreciation	-2,615,294.00
Buildings & Improvements	2,395,484.62
Equipment	4,367,599.56
Land	224,630.00
Total Fixed Assets	<u>4,372,420.18</u>
Other Assets	
HAF WRCF Grant Receivable	910,000.00
Deferred Outflows - OPEB	1,336,195.00
Deferred Outflows - PENSION	3,186,087.00
Total Other Assets	<u>5,432,282.00</u>
TOTAL ASSETS	<u><u>19,540,239.94</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · ACCOUNTS PAYABLE	38,650.34
Total Accounts Payable	<u>38,650.34</u>

Arcata Fire Protection District
Balance Sheet
As of December 31, 2024

	<u>Dec 31, 24</u>
Credit Cards	
US BANK	7,161.17
Total Credit Cards	7,161.17
Other Current Liabilities	
Accounts Payable 2	10,000.00
Accrued Expenses - OTHER	72,717.88
Accrued Interest Expense	54,659.92
Compensation Time Off (CTO)	55,917.31
WAGES PAYABLE	91,262.79
2100 · Payroll Liabilities	
Survivor Benefit	55.80
2100 · Payroll Liabilities - Other	13,048.09
Total 2100 · Payroll Liabilities	13,103.89
Total Other Current Liabilities	297,661.79
Total Current Liabilities	343,473.30
Long Term Liabilities	
Webster Bank-Fire Engine Loan	1,018,000.00
West America Bank - Engine loan	535,821.08
Accrued Employee Benefits	126,217.69
Deferred Inflows - OPEB	3,159,498.00
Deferred Inflows - PENSION	2,727,191.00
Net Pension Liability	2,992,322.00
OPEB Liability	9,025,949.00
Webster Bank	4,225,000.00
Total Long Term Liabilities	23,809,998.77
Total Liabilities	24,153,472.07
Equity	
32000 · *Retained Earnings	2,690,255.61
Investment in Fixed Assets	2,818,599.10
3900 · RETAINED EARNINGS	-10,316,170.40
Net Income	194,083.56
Total Equity	-4,613,232.13
TOTAL LIABILITIES & EQUITY	19,540,239.94

Arcata Fire Protection District
Interest Earned Fiscal Year to Date
 July through December 2024

Type	Date	Memo	Split	Amount
USE OF MONEY & PROPERTY				
800190 · Interest Income				
Deposit	07/28/2024	Interest	Contingency Fund	2,178.49
Deposit	07/28/2024	Interest	PERS Contingency Fund	3,087.81
Deposit	07/28/2024	Interest	Vehicle Replacement Fund	4,222.80
Deposit	07/31/2024	Interest	CalTRUST	11,919.03
Deposit	07/31/2024	Interest	CCCU Liquid Assets	150.78
Deposit	07/31/2024	Interest	CCCU Checking	127.16
Deposit	07/31/2024	Interest	RCB - Business Savings	26.23
Deposit	07/31/2024	Interest	RCB - Business Checking	2.74
Deposit	08/30/2024	Interest	CalTRUST	6,316.43
Deposit	08/30/2024	Interest	PERS Contingency Fund	3,758.06
Deposit	08/30/2024	Interest	Contingency Fund	2,689.76
Deposit	08/30/2024	Interest	Vehicle Replacement Fund	4,742.33
Deposit	08/31/2024	Interest	RCB - Business Checking	33.05
Deposit	08/31/2024	Interest	CCCU Liquid Assets	0.16
Deposit	08/31/2024	Interest	CCCU Checking	47.84
Deposit	08/31/2024	Interest	RCB - Business Savings	101.71
Deposit	09/30/2024	Interest	CalTRUST	3,627.09
Deposit	09/30/2024	Interest	PERS Contingency Fund	4,066.44
Deposit	09/30/2024	Interest	Vehicle Replacement Fund	4,878.08
Deposit	09/30/2024	Interest	Contingency Fund	2,934.98
Deposit	09/30/2024	Interest	RCB - Business Savings	98.51
Deposit	09/30/2024	Interest	RCB - Business Checking	33.31
Deposit	09/30/2024	Interest	CCCU Savings	0.18
Deposit	09/30/2024	Interest	CCCU Liquid Assets	0.16
Deposit	09/30/2024	Interest	CCCU Checking	28.64
Deposit	10/31/2024	Interest	CalTRUST	14,741.32
Deposit	10/31/2024	Interest	Contingency Fund	2,892.41
Deposit	10/31/2024	Interest	Vehicle Replacement Fund	4,807.32
Deposit	10/31/2024	Interest	PERS Contingency Fund	4,007.45
Deposit	10/31/2024	Interest	RCB - Business Savings	101.88
Deposit	10/31/2024	Interest	RCB - Business Checking	32.48
Deposit	10/31/2024	Interest	CCCU Checking	21.79
Deposit	10/31/2024	Interest	CCCU Liquid Assets	0.16
Deposit	11/30/2024	Interest	CalTRUST	12,282.82
Deposit	11/30/2024	Interest	PERS Contingency Fund	3,779.33
Deposit	11/30/2024	Interest	Contingency Fund	2,727.76
Deposit	11/30/2024	Interest	Vehicle Replacement Fund	4,533.67
Deposit	11/30/2024	Interest	RCB - Business Savings	98.68
Deposit	11/30/2024	Interest	RCB - Business Checking	31.26
Total 800190 · Interest Income				105,130.10
Total USE OF MONEY & PROPERTY				105,130.10
TOTAL				105,130.10

**Arcata Fire Protection District
Profit & Loss Budget vs. Actual**

July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
TAX REVENUE				
101117 · Property Tax - Current Secured	1,300,000.02	1,299,999.98	0.04	100.0%
102500 · Property Tax-Current Unsecured	45,000.00	45,000.00	0.00	100.0%
103500 · Property Tax-Prior Yrs Secured	0.00	29,000.02	-29,000.02	0.0%
105110 · Property Tax-Prior Yrs Unsecure	28,999.98	500.02	28,499.96	5,799.8%
800040 · Supplemental Taxes-Current	6,000.00	6,000.00	0.00	100.0%
105900 · Supplemental Taxes-Prior Yrs	2,500.02	2,499.98	0.04	100.0%
113100 · State Timber Tax	0.00	900.00	-900.00	0.0%
800050 · Property Assessments	1,941,649.98	1,862,000.02	79,649.96	104.3%
Total TAX REVENUE	3,324,150.00	3,245,900.02	78,249.98	102.4%
USE OF MONEY & PROPERTY				
800190 · Interest Income	105,130.10	97,500.00	7,630.10	107.8%
Total USE OF MONEY & PROPERTY	105,130.10	97,500.00	7,630.10	107.8%
INTERGOVERNMENTAL				
525110 · Homeowners Property Tax Relief	0.00	0.00	0.00	0.0%
800600 · Other Government Agencies				
NCQUAMD	0.00	700.00	-700.00	0.0%
Proposition 172 Disbursement	0.00	8,700.00	-8,700.00	0.0%
Total 800600 · Other Government Agencies	0.00	9,400.00	-9,400.00	0.0%
800950 · Firefighting Reimbursements	26,298.53			
Total INTERGOVERNMENTAL	26,298.53	9,400.00	16,898.53	279.8%
CHARGES FOR SERVICES				
800155 · Prevention Fees	9,474.45	6,000.00	3,474.45	157.9%
800156 · R1/R2 Inspection Fees	21,388.35	22,500.00	-1,111.65	95.1%
800700 · Other Services	66.48			
800946 · Incident Revenue Recovery Fees	4,098.59	5,000.02	-901.43	82.0%
Total CHARGES FOR SERVICES	35,027.87	33,500.02	1,527.85	104.6%
MISCELLANEOUS REVENUES				
800920 · Sale of Fixed Assets	0.00	10,000.00	-10,000.00	0.0%
800940 · Other Revenue				
Donations	12,788.69			
Other Revenue Unclassified	390.00	1,000.00	-610.00	39.0%
800940 · Other Revenue - Other	263.15			
Total 800940 · Other Revenue	13,441.84	1,000.00	12,441.84	1,344.2%
800941 · Refunds	5,287.94	0.00	5,287.94	100.0%
800942 · Incident Reports	100.00	200.00	-100.00	50.0%
Total MISCELLANEOUS REVENUES	18,829.78	11,200.00	7,629.78	168.1%
Total Income	3,509,436.28	3,397,500.04	111,936.24	103.3%
Gross Profit	3,509,436.28	3,397,500.04	111,936.24	103.3%

**Arcata Fire Protection District
Profit & Loss Budget vs. Actual**

July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Expense				
SALARIES & EMPLOYEE BENEFITS				
5010 · Salaries & Wages				
5010.1 · Full-Time	1,035,545.00	966,499.98	69,045.02	107.1%
5010.2 · CTO Payout	282,556.27	193,500.00	89,056.27	146.0%
5010.3 · Settlement Pay/Vacation	21,729.08	30,000.00	-8,270.92	72.4%
5010.4 · Holiday Pay	24,690.24	46,000.00	-21,309.76	53.7%
5010.5 · Deferred Compensation	35,800.00	28,500.00	7,300.00	125.6%
5010.6 · Part-Time (Hourly)	33,474.57	35,500.02	-2,025.45	94.3%
5010.7 · CalFire/OES Pay	8,375.21	0.00	8,375.21	100.0%
5010 · Salaries & Wages - Other	0.00	0.00	0.00	0.0%
Total 5010 · Salaries & Wages	1,442,170.37	1,300,000.00	142,170.37	110.9%
5020 · Retirement				
5020.1 · CalPERS Retirement	279,392.20	273,000.00	6,392.20	102.3%
5020.2 · Social Security	3,657.64	1,999.98	1,657.66	182.9%
5020.3 · Medicare	20,128.74	14,500.02	5,628.72	138.8%
5020.4 · CalPERS UAL Payment	102,976.00	190,000.00	-87,024.00	54.2%
Total 5020 · Retirement	406,154.58	479,500.00	-73,345.42	84.7%
5030 · Group Insurance				
5030.1 · Health (Current Employees)	260,897.33	325,999.98	-65,102.65	80.0%
5030.2 · Health (Retirees)	176,908.86	160,999.98	15,908.88	109.9%
5030.3 · Retiree Health Admin Fees	1,201.57	1,249.98	-48.41	96.1%
5030.4 · Dental, Vision & Life	16,021.27	25,500.00	-9,478.73	62.8%
5030.5 · Air Ambulance	37.00	3,000.00	-2,963.00	1.2%
5030.6 · Long Term Disability	4,292.00	4,000.02	291.98	107.3%
Total 5030 · Group Insurance	459,358.03	520,749.96	-61,391.93	88.2%
5033 · Unemployment Insurance	0.00	0.00	0.00	0.0%
5035 · Worker's Compensation				
5035.1 · Primary	113,623.67	43,000.00	70,623.67	264.2%
5035.2 · Excess	0.00	30,000.00	-30,000.00	0.0%
5035.3 · Admin Fee	19,750.15	15,000.00	4,750.15	131.7%
Total 5035 · Worker's Compensation	133,373.82	88,000.00	45,373.82	151.6%
SALARIES & EMPLOYEE BENEFITS - Other	0.00			
Total SALARIES & EMPLOYEE BENEFITS	2,441,056.80	2,388,249.96	52,806.84	102.2%
SERVICE & SUPPLIES				
5050 · Clothing & Personal Supplies				
5050.1 · Uniforms	10,085.25	20,000.00	-9,914.75	50.4%
5050.2 · Station Boots	545.61	2,000.00	-1,454.39	27.3%
5050.3 · PPE - Structure	2,217.42	12,000.00	-9,782.58	18.5%
5050.4 · PPE - Wildland	0.00	5,000.00	-5,000.00	0.0%
5050.5 · VLU Team	0.00	1,000.00	-1,000.00	0.0%
5050.6 · Shields & Badges	236.59	2,000.00	-1,763.41	11.8%
Total 5050 · Clothing & Personal Supplies	13,084.87	42,000.00	-28,915.13	31.2%
5060 · Communications				
5060.1 · Phones - Landline & Cellular	6,118.32	7,000.02	-881.70	87.4%
5060.2 · Alarm Monitoring				
Arcata Station	427.50			
Mad River Station	826.02			
McKinleyville Station	442.24			
5060.2 · Alarm Monitoring - Other	0.00	1,750.02	-1,750.02	0.0%
Total 5060.2 · Alarm Monitoring	1,695.76	1,750.02	-54.26	96.9%
5060.3 · Communications - Miscellaneous	0.00	500.00	-500.00	0.0%
5060.4 · HCFA Radio System	0.00	1,500.00	-1,500.00	0.0%
5060.5 · Cable TV & Internet	8,093.68	6,750.00	1,343.68	119.9%
Total 5060 · Communications	15,907.76	17,500.04	-1,592.28	90.9%
5080 · Food				
5080.1 · Food & Rehab Supplies	1,448.47	1,000.00	448.47	144.8%
5080.2 · Drinking Water	535.99	1,000.00	-464.01	53.6%
5080 · Food - Other	325.52			
Total 5080 · Food	2,309.98	2,000.00	309.98	115.5%
5090 · Household Expenses				
5090.1 · Station Supplies				
Arcata Station	549.85			

Arcata Fire Protection District Profit & Loss Budget vs. Actual

July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Mad River Station	1,932.71			
McKinleyville Station	1,893.08			
5090.1 · Station Supplies - Other	37.14	2,499.98	-2,462.84	1.5%
Total 5090.1 · Station Supplies	4,412.78	2,499.98	1,912.80	176.5%
5090.2 · Garbage Service				
Arcata Station	294.56			
Mad River Station	1,121.23			
McKinleyville Station	1,041.38			
5090.2 · Garbage Service - Other	293.01	2,499.98	-2,206.97	11.7%
Total 5090.2 · Garbage Service	2,750.18	2,499.98	250.20	110.0%
5090.3 · Station Furniture				
Mad River Station	2,878.23			
McKinleyville Station	1,925.57			
5090.3 · Station Furniture - Other	0.00	5,000.00	-5,000.00	0.0%
Total 5090.3 · Station Furniture	4,803.80	5,000.00	-196.20	96.1%
Total 5090 · Household Expenses	11,966.76	9,999.96	1,966.80	119.7%
5100 · Liability Insurance				
5100.1 · Liability Insurance	61,214.00	52,000.00	9,214.00	117.7%
Total 5100 · Liability Insurance	61,214.00	52,000.00	9,214.00	117.7%
5120 · Maintenance - Equipment				
5120.1 · Vehicles				
215 · 2016 Chevy 1500	2,890.94			
214 · 2020 Chevy 1500	1,578.40			
210 · 2010 F-150	250.07			
212 · 2015 Spark	137.34			
108 · 2007 Ferrara	24,033.74			
113 · 2011 Ferrara (1)	494.31			
112 · 2011 Ferrara (2)	8,921.68			
116 · 2022 Pierce	2,406.46			
117 · 2004 WestMark	2,175.61			
115 · 2018 John Deere	17.24			
5120.1 · Vehicles - Other	5,182.87	100,000.00	-94,817.13	5.2%
Total 5120.1 · Vehicles	48,088.66	100,000.00	-51,911.34	48.1%
5120.2 · Hose & Ladder Testing	3,556.49	6,500.00	-2,943.51	54.7%
5120.3 · Hose Repair	0.00	0.00	0.00	0.0%
5120.4 · SCBA	4,388.25	8,000.00	-3,611.75	54.9%
5120.5 · Hydraulic Rescue Tools	0.00	3,000.00	-3,000.00	0.0%
5120.6 · Power Tools	1,123.42	2,000.00	-876.58	56.2%
5120.7 · AED & LUCAS	4,712.40	8,100.00	-3,387.60	58.2%
5120.8 · Fire Extinguishers	1,564.73	1,000.00	564.73	156.5%
5120.9 · Miscellaneous Equipment	17,086.34	1,000.00	16,086.34	1,708.6%
5120.10 · Small Instrument Repair & Test	0.00	3,000.00	-3,000.00	0.0%
5120 · Maintenance - Equipment - Other	909.16			
Total 5120 · Maintenance - Equipment	81,429.45	132,600.00	-51,170.55	61.4%
5121 · Maintenance - Electronics				
5121.1 · Computers	10,142.10	1,000.00	9,142.10	1,014.2%
5121.2 · Radios, Pagers & FireCom	226.84	1,000.00	-773.16	22.7%
5121.3 · Batteries (non-household)	378.00	1,500.00	-1,122.00	25.2%
Total 5121 · Maintenance - Electronics	10,746.94	3,500.00	7,246.94	307.1%
5130 · Maintenance-Buildings & Grounds				
5130.1 · General Structure				
Arcata Station	8,590.84			
Mad River Station	6,037.24			
McKinleyville Station	181.75			
5130.1 · General Structure - Other	932.96	46,000.00	-45,067.04	2.0%
Total 5130.1 · General Structure	15,742.79	46,000.00	-30,257.21	34.2%
5130.2 · Grounds				
Bayside Property	550.00			
Mad River Station	44.22			
McKinleyville Station	15,744.32			
5130.2 · Grounds - Other	0.00	10,000.00	-10,000.00	0.0%
Total 5130.2 · Grounds	16,338.54	10,000.00	6,338.54	163.4%

**Arcata Fire Protection District
Profit & Loss Budget vs. Actual**

July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
5130.3 · Emergency Power	0.00	3,000.00	-3,000.00	0.0%
5130.4 · Pest Control				
Arcata Station	285.00			
Mad River Station	285.00			
McKinleyville Station	255.00			
5130.4 · Pest Control - Other	0.00	1,500.00	-1,500.00	0.0%
Total 5130.4 · Pest Control	825.00	1,500.00	-675.00	55.0%
Total 5130 · Maintenance-Buildings & Grounds	32,906.33	60,500.00	-27,593.67	54.4%
5140 · Medical Supplies				
5140.1 · EMS	813.75	3,000.00	-2,186.25	27.1%
5140.2 · AED & Lucas	0.00	249.98	-249.98	0.0%
5140 · Medical Supplies - Other	85.33			
Total 5140 · Medical Supplies	899.08	3,249.98	-2,350.90	27.7%
5150 · Memberships				
5150.1 · Dues				
Chamber of Commerce	86.00			
CalChiefs	1,008.00			
FDAC	375.00			
5150.1 · Dues - Other	166.50	3,000.00	-2,833.50	5.6%
Total 5150.1 · Dues	1,635.50	3,000.00	-1,364.50	54.5%
Total 5150 · Memberships	1,635.50	3,000.00	-1,364.50	54.5%
5160 · Miscellaneous Expense				
5160.1 · Uncategorized Misc. Expense	17.10	2,500.00	-2,482.90	0.7%
5160 · Miscellaneous Expense - Other	124.75			
Total 5160 · Miscellaneous Expense	141.85	2,500.00	-2,358.15	5.7%
5170 · Office Expense				
5170.1 · Office Supplies	2,169.17	2,000.02	169.15	108.5%
5170.2 · Postage	751.05	2,000.00	-1,248.95	37.6%
5170.3 · Software				
CAD Interface	2,400.00	2,000.00	400.00	120.0%
eDispatches	0.00	2,000.00	-2,000.00	0.0%
Miscellaneous	0.00	500.00	-500.00	0.0%
Parcel Quest	2,399.00	2,400.00	-1.00	100.0%
Quickbooks	0.00	2,000.00	-2,000.00	0.0%
Records Management	4,690.70	4,700.00	-9.30	99.8%
Scheduling Program	3,040.00	3,500.00	-460.00	86.9%
Total 5170.3 · Software	12,529.70	17,100.00	-4,570.30	73.3%
5170.4 · Subscription Periodicals	0.00	100.00	-100.00	0.0%
5170 · Office Expense - Other	114.41			
Total 5170 · Office Expense	15,564.33	21,200.02	-5,635.69	73.4%
5180 · Professional & Special Services				
5180.1 · Legal	30,255.00	9,999.98	20,255.02	302.6%
5180.2 · Human Resources	0.00	10,000.00	-10,000.00	0.0%
5180.3 · Medical Exam & Drug Screening	3,713.41	20,000.00	-16,286.59	18.6%
5180.4 · Background Checks	5,203.50	5,000.00	203.50	104.1%
5180.5 · Audit (Financial)	10,000.00	11,000.00	-1,000.00	90.9%
5180.6 · Accountant & Bookkeeping	6,126.00	10,000.00	-3,874.00	61.3%
5180.7 · GASB Reporting	1,750.00	7,000.00	-5,250.00	25.0%
5180.8 · IT	13,171.67	17,499.98	-4,328.31	75.3%
5180.9 · Webpage Hosting	5,184.76	2,600.02	2,584.74	199.4%
5180.10 · Subscriptions	40.00	2,700.00	-2,660.00	1.5%
5180.11 · Miscellaneous	679.00	500.00	179.00	135.8%
5180.12 · Financial Consulting	0.00	5,000.00	-5,000.00	0.0%
5180.13 · Video Production	275.00	500.02	-225.02	55.0%
Total 5180 · Professional & Special Services	76,398.34	101,800.00	-25,401.66	75.0%
5190 · Publications & Legal Notices				
5190.1 · Publications & Notices	494.14	1,000.00	-505.86	49.4%
5190 · Publications & Legal Notices - Other	130.00			
Total 5190 · Publications & Legal Notices	624.14	1,000.00	-375.86	62.4%
5200 · Rent & Leases - Equipment				
5200.1 · Copier	4,290.58	4,149.98	140.60	103.4%

**Arcata Fire Protection District
Profit & Loss Budget vs. Actual**

July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Total 5200 · Rent & Leases - Equipment	4,290.58	4,149.98	140.60	103.4%
5210 · Rent & Leases - Structures				
5210.1 · 631 9th Street	74,130.00	60,000.00	14,130.00	123.6%
Total 5210 · Rent & Leases - Structures	74,130.00	60,000.00	14,130.00	123.6%
5230 · Special District Expense				
5230.1 · Property Tax Admin Fee	0.00	80,000.00	-80,000.00	0.0%
5230.2 · Tax Roll Direct Charge Fee	0.00	14,000.00	-14,000.00	0.0%
5230.3 · LAFCO Annual Fee	0.00	4,000.00	-4,000.00	0.0%
5230.4 · Assessment Adjustments/Refunds	154.00	0.00	154.00	100.0%
5230.5 · Public Education Supplies	0.00	1,500.00	-1,500.00	0.0%
5230.6 · Certifications	416.28	1,000.00	-583.72	41.6%
5230.7 · Recruitment	0.00	0.00	0.00	0.0%
5230.8 · Bank Fees	198.00	4,200.00	-4,002.00	4.7%
5230.9 · Recognition Awards	80.00	2,000.00	-1,920.00	4.0%
5230.10 · Health & Wellness	16,519.43	5,300.00	11,219.43	311.7%
5230.11 · Public Outreach	2,181.93	1,000.00	1,181.93	218.2%
5230.13 · HCFCA Air Trailer Annual Fee	0.00	1,000.00	-1,000.00	0.0%
5230.14 · Staff Training	5,722.50	15,000.00	-9,277.50	38.2%
5230.15 · Training Supplies	956.85	1,000.00	-43.15	95.7%
5230.16 · Grant Management	0.00	0.00	0.00	0.0%
5230 · Special District Expense - Other	700.00			
Total 5230 · Special District Expense	26,928.99	130,000.00	-103,071.01	20.7%
5250 · Transportation & Travel				
5250.1 · Fuel				
Mad River Station				
Diesel	10,378.18			
Mad River Station - Other	73.32			
Total Mad River Station	10,451.50			
McKinleyville Station	5,220.32			
5250.1 · Fuel - Other	5,722.46	36,999.98	-31,277.52	15.5%
Total 5250.1 · Fuel	21,394.28	36,999.98	-15,605.70	57.8%
5250.2 · Lodging	1,849.24	3,000.00	-1,150.76	61.6%
5250.3 · Per Diem Reimbursement	908.00	7,000.00	-6,092.00	13.0%
5250.4 · Travel Costs	1,361.80	10,000.00	-8,638.20	13.6%
Total 5250 · Transportation & Travel	25,513.32	56,999.98	-31,486.66	44.8%
5260 · Utilities				
5260.1 · PG & E				
Arcata Station	7,332.99			
Mad River Station	3,113.24			
McKinleyville Station	9,011.42			
5260.1 · PG & E - Other	0.00	17,850.00	-17,850.00	0.0%
Total 5260.1 · PG & E	19,457.65	17,850.00	1,607.65	109.0%
5260.2 · Water & Sewer				
Arcata Station	1,124.39			
Mad River Station	1,552.29			
McKinleyville Station	1,344.25			
5260.2 · Water & Sewer - Other	0.00	3,200.02	-3,200.02	0.0%
Total 5260.2 · Water & Sewer	4,020.93	3,200.02	820.91	125.7%
Total 5260 · Utilities	23,478.58	21,050.02	2,428.56	111.5%
5370 · Minor Equipment Purchases				
5370.1 · Fire Hose	0.00	6,500.00	-6,500.00	0.0%
5370.2 · Fire Equipment & Fabrication	0.00	4,000.00	-4,000.00	0.0%
5310.3 · Computers & Electronics	937.74	8,000.00	-7,062.26	11.7%
5370.4 · Small Tools	2,304.56	1,000.00	1,304.56	230.5%
5370.5 · Power Tools	0.00	1,000.00	-1,000.00	0.0%
Total 5370 · Minor Equipment Purchases	3,242.30	20,500.00	-17,257.70	15.8%
Total SERVICE & SUPPLIES	482,413.10	745,549.98	-263,136.88	64.7%
OTHER EXPENDITURES				
Capital Expense				
Equipment/Vehicles	0.00	0.00	0.00	0.0%
Total Capital Expense	0.00	0.00	0.00	0.0%

**Arcata Fire Protection District
Profit & Loss Budget vs. Actual**

Accrual Basis

July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Debt Service				
2021 UAL Refinance - Interest	57,882.50	119,437.00	-61,554.50	48.5%
2021 UAL Refinance - Principal	276,000.00	268,000.00	8,000.00	103.0%
2022 Engine Purchase - Interest	7,365.73	15,000.00	-7,634.27	49.1%
2022 Engine Purchase- Principal	50,380.09	100,183.00	-49,802.91	50.3%
Debt Issue Costs	254.50			
Total Debt Service	391,882.82	502,620.00	-110,737.18	78.0%
Reserve Fund Transfers - Out				
Contingency Fund	0.00	200,000.00	-200,000.00	0.0%
PERS Rate Contingency Fund	0.00	261,816.00	-261,816.00	0.0%
Vehicle Replacement Fund	0.00	200,000.00	-200,000.00	0.0%
Total Reserve Fund Transfers - Out	0.00	661,816.00	-661,816.00	0.0%
Total OTHER EXPENDITURES	391,882.82	1,164,436.00	-772,553.18	33.7%
Total Expense	3,315,352.72	4,298,235.94	-982,883.22	77.1%
Net Ordinary Income	194,083.56	-900,735.90	1,094,819.46	-21.5%
Net Income	194,083.56	-900,735.90	1,094,819.46	-21.5%

Arcata Fire Protection District Expenses by Vendor Detail

December 2024

Type	Date	Memo	Account	Amount	Balance
23 INVESTIGATIONS					
Bill	12/02/2024	Background fo...	5180.4 · Background...	330.00	330.00
Bill	12/13/2024	Business Man...	5180.4 · Background...	371.25	701.25
Bill	12/31/2024	Invoice #0000...	5180.4 · Background...	1,581.25	2,282.50
Total 23 INVESTIGATIONS				2,282.50	2,282.50
ADVANCED SECURITY					
Bill	12/01/2024	Service Period...	Arcata Station	210.00	210.00
Bill	12/01/2024	Service Period...	Mad River Station	210.00	420.00
Bill	12/01/2024	Service Period...	McKinleyville Station	217.50	637.50
Bill	12/19/2024	12-19-24 Invoi...	Mad River Station	406.02	1,043.52
Total ADVANCED SECURITY				1,043.52	1,043.52
ALBER'S TRACTOR & AG WORK					
Bill	12/10/2024	12/10/24 Invoi...	Bayside Property	300.00	300.00
Total ALBER'S TRACTOR & AG WORK				300.00	300.00
AMAZON					
Credit Card Charge	12/02/2024	Extension cor...	5230.11 · Public Out...	16.24	16.24
Credit Card Charge	12/05/2024	3- amazon ord...	5140 · Medical Suppl...	85.33	101.57
Credit Card Charge	12/16/2024	Small tools	5370.4 · Small Tools	477.78	579.35
Total AMAZON				579.35	579.35
ARCATA PROF. FIREFIGHTERS, LOCAL 4981					
Bill	12/05/2024	Mechanics jac...	5050.1 · Uniforms	65.00	65.00
Bill	12/05/2024	12-5-24 Invoic...	5050.1 · Uniforms	76.00	141.00
Total ARCATA PROF. FIREFIGHTERS, LOCAL 4981				141.00	141.00
AT&T- CAL NET 3					
Bill	12/19/2024	12-19-24 0000...	5060.1 · Phones - La...	5.68	5.68
Total AT&T- CAL NET 3				5.68	5.68
CAL PERS					
Liability Check	12/06/2024	Employer Paid...	5020.1 · CalPERS R...	23,199.49	23,199.49
Liability Check	12/20/2024	Employer Paid...	5020.1 · CalPERS R...	25,059.72	48,259.21
Total CAL PERS				48,259.21	48,259.21
CalPERS 457 PLAN					
Liability Check	12/06/2024	Employer Mat...	5010.5 · Deferred Co...	2,100.00	2,100.00
Liability Check	12/20/2024	Employer Mat...	5010.5 · Deferred Co...	2,100.00	4,200.00
Liability Check	12/27/2024	Employer Mat...	5010.5 · Deferred Co...	2,000.00	6,200.00
Total CalPERS 457 PLAN				6,200.00	6,200.00
CITY OF ARCATA					
Bill	12/07/2024	Account: 0153...	Mad River Station	339.08	339.08
Bill	12/31/2024	Acct #021032...	Arcata Staton	164.89	503.97
Total CITY OF ARCATA				503.97	503.97
City of Eureka					
Bill	12/04/2024	Invoice #: INV...	5230.14 · Staff Traini...	1,000.00	1,000.00
Total City of Eureka				1,000.00	1,000.00

Arcata Fire Protection District
Expenses by Vendor Detail
 December 2024

Type	Date	Memo	Account	Amount	Balance
COAST COUNTIES PETERBILT					
Bill	12/20/2024	Repair Order	112 · 2011 Ferrara (2)	537.54	537.54
Total COAST COUNTIES PETERBILT				537.54	537.54
COASTAL BUSINESS SYSTEMS, INC					
Bill	12/16/2024	Invoice Numb...	5200.1 · Copier	674.30	674.30
Total COASTAL BUSINESS SYSTEMS, INC				674.30	674.30
CORE					
Bill	12/31/2024	Invoice #7957	5180.4 · Background...	1,000.00	1,000.00
Total CORE				1,000.00	1,000.00
EMMONS REPAIR SERVICE					
Bill	12/15/2024	Repair of arro...	214 · 2020 Chevy 15...	300.00	300.00
Total EMMONS REPAIR SERVICE				300.00	300.00
ESO					
Bill	12/02/2024	ER, TS interfa...	Records Management	4,690.70	4,690.70
Total ESO				4,690.70	4,690.70
EUREKA HUMBOLDT FIRE EXTINGUISHER CO. INC					
Bill	12/24/2024	Invoice #189412	5120.4 · SCBA	162.46	162.46
Total EUREKA HUMBOLDT FIRE EXTINGUISHER CO. INC				162.46	162.46
Eureka Natural Foods					
Credit Card Charge	12/05/2024	006727652 Fo...	5080 · Food	78.93	78.93
Total Eureka Natural Foods				78.93	78.93
EUREKA RUBBER STAMP					
Bill	12/26/2024	name plate Ap...	5160.1 · Uncategoriz...	17.10	17.10
Total EUREKA RUBBER STAMP				17.10	17.10
FIRE RISK MANAGEMENT SERVICES					
Bill	12/01/2024	December 2024	5030.4 · Dental, Visi...	3,294.96	3,294.96
Total FIRE RISK MANAGEMENT SERVICES				3,294.96	3,294.96
FLEETPRIDE					
Bill	12/24/2024	Invoice # 1223...	5160 · Miscellaneous...	27.75	27.75
Total FLEETPRIDE				27.75	27.75
GALLS					
Credit Card Charge	12/18/2024	Name tags for...	5050.1 · Uniforms	37.83	37.83
Total GALLS				37.83	37.83
Healthsport LTD, A CA LTD PTNSP					
Bill	12/04/2024	2-Matrix Tread...	5230.10 · Health & ...	691.00	691.00
Total Healthsport LTD, A CA LTD PTNSP				691.00	691.00
HENSELS					
Bill	12/17/2024	INV #296258/...	Mad River Station	73.32	73.32
Bill	12/31/2024	Invoice #2970...	Mad River Station	19.51	92.83
Total HENSELS				92.83	92.83

**Arcata Fire Protection District
Expenses by Vendor Detail**

December 2024

Type	Date	Memo	Account	Amount	Balance
INFINITE CONSULTING SERVICES					
Bill	12/01/2024	Monthly Servi...	5121.1 · Computers	3,350.00	3,350.00
Bill	12/28/2024	Invoice #1243...	5180.9 · Webpage H...	12.76	3,362.76
Total INFINITE CONSULTING SERVICES				3,362.76	3,362.76
JACKSON & EKLUND					
Bill	12/20/2024	Invoice # 4429...	5180.6 · Accountant ...	1,287.00	1,287.00
Total JACKSON & EKLUND				1,287.00	1,287.00
L.N. CURTIS AND SONS					
Bill	12/10/2024	Invoice #INV8...	5370.4 · Small Tools	1,235.08	1,235.08
Bill	12/11/2024	Invoice #INV8...	5120.9 · Miscellaneo...	65.73	1,300.81
Bill	12/16/2024	INV896364 12...	5370.4 · Small Tools	404.75	1,705.56
Bill	12/23/2024	INV 898474 L...	5120.9 · Miscellaneo...	283.65	1,989.21
Total L.N. CURTIS AND SONS				1,989.21	1,989.21
LUBE CENTRAL					
Bill	12/10/2024	C8200 PU #2...	214 · 2020 Chevy 15...	126.05	126.05
Total LUBE CENTRAL				126.05	126.05
MAD RIVER COMMUNITY HOSPITAL					
Bill	12/17/2024	Peabody Pre-...	5180.3 · Medical Exa...	562.50	562.50
Bill	12/17/2024	ACCT #10679...	5180.3 · Medical Exa...	1,557.54	2,120.04
Bill	12/17/2024	PEABODY	5180.3 · Medical Exa...	517.06	2,637.10
Bill	12/17/2024	PEABODY	5180.3 · Medical Exa...	778.81	3,415.91
Bill	12/17/2024	MASTERSON	5180.3 · Medical Exa...	253.75	3,669.66
Bill	12/17/2024	PEABODY	5180.3 · Medical Exa...	43.75	3,713.41
Total MAD RIVER COMMUNITY HOSPITAL				3,713.41	3,713.41
MCK. COMM. SERVICES DISTRICT					
Bill	12/11/2024	Mck DCV Ser...	McKinleyville Station	25.76	25.76
Bill	12/11/2024	Mck Service P...	McKinleyville Station	184.16	209.92
Total MCK. COMM. SERVICES DISTRICT				209.92	209.92
MCKINLEYVILLE ACE HARDWARE					
Bill	12/03/2024	4 fastners	Mad River Station	10.30	10.30
Bill	12/14/2024	Facilities chris...	McKinleyville Station	176.60	186.90
Bill	12/14/2024	Vehicle Maint...	214 · 2020 Chevy 15...	6.99	193.89
Bill	12/14/2024	Public Outrea...	5230.11 · Public Out...	70.41	264.30
Bill	12/16/2024	Training Prop	5230.15 · Training S...	35.00	299.30
Bill	12/19/2024	INV # 492595	5130.1 · General Str...	24.76	324.06
Bill	12/19/2024	Invoice #G425...	5160 · Miscellaneous...	97.00	421.06
Bill	12/30/2024	INV#493019	McKinleyville Station	31.23	452.29
Bill	12/31/2024	INV #493064	McKinleyville Station	21.54	473.83
Total MCKINLEYVILLE ACE HARDWARE				473.83	473.83
MCKINLEYVILLE CHAMBER OF COMMERCE					
Bill	12/30/2024	Invoice #7216	Chamber of Commer...	86.00	86.00
Total MCKINLEYVILLE CHAMBER OF COMMERCE				86.00	86.00
MCKINLEYVILLE OFFICE SUPPLY					
Bill	12/24/2024	invoice #5454...	5170.1 · Office Suppl...	112.60	112.60
Total MCKINLEYVILLE OFFICE SUPPLY				112.60	112.60

**Arcata Fire Protection District
Expenses by Vendor Detail**

December 2024

Type	Date	Memo	Account	Amount	Balance
MIDAMERICA					
Bill	12/11/2024	3Q24 Mid Am...	5030.3 · Retiree Hea...	0.00	0.00
Bill	12/11/2024	3Q24 Adminis...	5030.3 · Retiree Hea...	399.00	399.00
Total MIDAMERICA				399.00	399.00
MIDAMERICA HRA					
Bill	12/31/2024	January Retire...	5030.2 · Health (Reti...	29,482.19	29,482.19
Total MIDAMERICA HRA				29,482.19	29,482.19
NAPA AUTO PARTS					
Bill	12/16/2024	Invoice #7774...	5120.2 · Hose & Lad...	75.04	75.04
Bill	12/17/2024	Vehicle Maint...	117 · 2004 WestMark	36.85	111.89
Bill	12/22/2024	Invoice # 7779...	214 · 2020 Chevy 15...	3.24	115.13
Bill	12/22/2024	Invoice #777989	214 · 2020 Chevy 15...	20.59	135.72
Total NAPA AUTO PARTS				135.72	135.72
OPTIMUM					
Credit Card Charge	12/02/2024	Service Period...	5060.5 · Cable TV & ...	2,312.48	2,312.48
Total OPTIMUM				2,312.48	2,312.48
PACIFIC GAS AND ELECTRIC					
Bill	12/02/2024	Service Period...	McKinleyville Station	1,491.99	1,491.99
Bill	12/06/2024	Service Period...	Arcata Station	1,252.01	2,744.00
Bill	12/19/2024	Account 8195...	Mad River Station	548.37	3,292.37
Total PACIFIC GAS AND ELECTRIC				3,292.37	3,292.37
PERS / HEALTH					
Bill	12/16/2024	January 2025	5030.1 · Health (Curr...	46,021.98	46,021.98
Bill	12/16/2024	January 2025	5030.2 · Health (Reti...	5,029.40	51,051.38
Bill	12/16/2024	January 2025	5030.1 · Health (Curr...	110.45	51,161.83
Bill	12/16/2024	January 2025	5030.3 · Retiree Hea...	82.83	51,244.66
Total PERS / HEALTH				51,244.66	51,244.66
PROFESSIONAL IMAGE					
Credit Card Charge	12/02/2024	(2) name plate...	5050.6 · Shields & B...	27.55	27.55
Total PROFESSIONAL IMAGE				27.55	27.55
TEHAMA TIRE					
Bill	12/11/2024	Invoice#10003...	5120.1 · Vehicles	2,523.86	2,523.86
Bill	12/11/2024	Invoice #1000...	5120.1 · Vehicles	1,534.82	4,058.68
Total TEHAMA TIRE				4,058.68	4,058.68
THE MILL YARD					
Bill	12/09/2024	Invoice 569500	Mad River Station	696.42	696.42
Total THE MILL YARD				696.42	696.42
THE STANDARD					
Bill	12/26/2024	January LTD	5030.6 · Long Term ...	609.00	609.00
Total THE STANDARD				609.00	609.00

**Arcata Fire Protection District
Expenses by Vendor Detail**

December 2024

Type	Date	Memo	Account	Amount	Balance
UNITED STATES POSTAL SERVICE					
Credit Card Charge	12/03/2024	(2) rolls of sta...	5170.2 · Postage	146.00	146.00
Credit Card Charge	12/11/2024	Postage for S...	5170.2 · Postage	6.55	152.55
Credit Card Charge	12/13/2024	Priority Mail E...	5170.2 · Postage	61.66	214.21
Total UNITED STATES POSTAL SERVICE				214.21	214.21
VALLEY PACIFIC					
Bill	12/31/2024	Admin Fuel	5250.1 · Fuel	1,735.15	1,735.15
Total VALLEY PACIFIC				1,735.15	1,735.15
World Oil Environmental Services					
Bill	12/09/2024	Invoice #1500...	Arcata Station	8,590.84	8,590.84
Total World Oil Environmental Services				8,590.84	8,590.84
TOTAL				186,079.68	186,079.68

Resolution Number: 25-326

A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS ACKNOWLEDGING RECEIPT OF ANNUAL FIRE AND LIFE SAFETY INSPECTIONS PURSUANT TO SECTIONS 13146.2 THROUGH 13146.4 OF THE CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, California Senate Bill 1205 (SB 1205) was signed into law in late 2018, and has been effective since January 1, 2019, and requires additional reporting requirements to existing state law relating to mandatory annual fire inspections, pursuant to California Health & Safety Code Sections 13146.2 through 13146.4; and

WHEREAS, California Health and Safety Code Sections 13146.2 and 13146.3 require all fire departments and districts that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, and apartment house for compliance with building standards; and

WHEREAS, California Health & Safety Code Section 13146.4 requires all fire departments and districts that provide protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3; and

WHEREAS, the Board of the Arcata Fire Protection District intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgement of the Arcata Fire Protection District's compliance with California Health and Safety Sections 13146.2 and 13146.3.

NOW THEREFORE, BE IT RESOLVED THAT the Board of the Arcata Fire Protection District that expressly acknowledges the measure of compliance of the Arcata Fire Protection District with the California Health & Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the Arcata Fire Protection District, as follows:

A. Educational Group E Occupancies:

Educational Group E occupancies are generally described as public and private schools used by more than six persons at any one time for educational purposes through the 12th grade. Within the Arcata Fire Protection District, there are twenty-three (23) Group E occupancies, buildings, structures and/or facilities.

During calendar year 2024, the Arcata Fire Protection District completed the annual inspection of twenty-two (22) Group E occupancies. This is a compliance rate of 96% for this reporting period.

B. RESIDENTIAL GROUP R OCCUPANCIES:

Residential Group R occupancies, for the purpose of this Resolution, are generally those occupancies containing sleeping units, and include hotels, motels, and apartments (three units or more). Within the Arcata Fire Protection District, there are two hundred ninety-five (295) Group R occupancies.

During the calendar year 2024, the Arcata Fire Protection District completed the annual inspection of two hundred ninety-four (294) Group R occupancies. This is a compliance rate of 99% for this reporting period.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection District by the following polled vote:

- Ayes:
- Nays:
- Abstain:
- Absent:

DATED: January 14, 2025

Signed:

Jason Akana, President

Attest:

Anali Gozalez, Board Clerk/Secretary

District Business

Date: January 14, 2024
To: Board of Directors, Arcata Fire District
From: Eric Loudenslager, Director Loudenslager
Subject: Letter to Legislators related Mid- and High- Rise Dorms Occupancy

DISCUSSION:

At the December 2024 Board meeting President Loudenslager requested to have a discussion regarding Board communication with State Legislators be placed on the January agenda. The communication and discussion is regarding the District's concerns over Mid-Rise and High-Rise Dormitories being built, occupancy, and the inability to provide adequate fire service response to these large occupancies.

RECOMMENDATION:

It is recommended the Board consider the information provided, discuss, take public comment, and consider authorizing a letter to be drafted and sent to District's State Legislators on behalf of the Board.

FINANCIAL IMPACT:

- No Fiscal Impact/Not Applicable
- Included in Budget:
- Additional Appropriation Requested:
- Unknown/Not Yet Identified

ALTERNATIVES:

1. Board discretion

ATTACHMENTS:

Date: January 14, 2025
To: Board of Directors, Arcata Fire District
From: Chris Emmons, Fire Chief
Subject: Approve the Purchase of the Removal of the Remaining Mad River Fire Station Fuel Tank

Background

At the November 7, 2024, Board of Directors meeting, the Board approved purchase of removal services of the gasoline storage tank vault and contaminated fuel at the Mad River Station.

Two companies were identified and contacted as licensed fuel removal and transporters of contaminated products. A separate contractor was identified for tank removal.

At the time of removal, the Hazardous Materials inspector advised that the remaining diesel tank was in poor condition and advised staff to remove that tank as well. The remaining diesel fuel had not been contaminated at that point. Staff were directed to use the remaining fuel to save on pump out and transport costs.

Staff reached out to multiple contractors certified to pump out, transport and dispose of tanks and contaminated product. Only one contractor, Northcoast Environmental Construction replied with a quote for services. The estimate to remove and dispose is \$8,790.00.

Staff intends to replace both tanks at a future time.

Recommendation

Staff recommends the Board consider the information, take public comments, and approval of funds not to exceed \$10,000 to cover the cost for the removal of the diesel tank. The funds would come from the Contingency Fund.

District Funds Requested/Required

- No Impact/Not Applicable
- Funding Source Confirmed:
- Other:

Alternatives

The Board has the following alternatives:

1. Take no action
2. With direction, refer the topic back to staff for further consideration

Northcoast Environmental Construction

5695 Humboldt Hill Rd
Eureka CA 95503

Estimate

Date	Estimate #
11/22/2024	2024/11/22

Name / Address
Arcata Fire Department Attn: Ross McDonald rmcdonald@arcatafire.org 707-825-2000

Project	Quote expires:	Job#
Arcata Fire Diesel Tank	12/22/2024	

Description	Qty	Rate	Total
ESTIMATE: Demolition and disposal of 1,000 gallon above ground diesel tank	1	8,790.00	8,790.00
SCOPE OF WORK: Disconnect power to pump. Remove pump and plumbing fittings from top of diesel tank. Lift up end of tank. Pump remaining diesel/water from bottom of tank. Estimating up to 150 gallons or 3-55 gallon drums of diesel/water. Triple rinse tank, which will generate 1-55 gallon drum, for a total of up to 4-55 gallon drums for disposal. Lift up tank with crane and load onto truck. Haul tank to disposal site. Unload tank. Break up concrete around inner steel tank. Cut up tank. Recycle both, steel tank and concrete.		0.00	0.00
PRICE INCLUDES: All materials, equipment, labor, trucking, manifests, disposal fees for 4 drums total.		0.00	0.00
NOTES: \$390.00 per 55 gallon drum if extra diesel/water is left in tank		0.00	0.00
<p>X _____ Please sign and date to accept this estimate</p> <p>Estimate good for 30 days Payment due within 30 days of invoice</p>			
For questions, please email ncenvironmental@yahoo.com		Total	\$8,790.00

Date: January 14, 2025
To: Board of Directors, Arcata Fire District
From: Chris Emmons, Fire Chief
Subject: Adopt Resolution 25-324 Declaring Certain Items as Surplus Property and authorized the Fire Chief to dispose of said items as outlines in the Surplus Property Policy and Guidelines

Background

Staff members have been involved in annual cleaning and inventory of equipment at the fire stations. Currently staff have determined that there is District property that is no longer needed, usable or serviceable by the District. The District Board has an adopted Surplus Property Policy and Guideline. It is pursuant to this policy that staff is requesting the Board consider and approve.

Recommendation

Staff Recommends the Board review the information, take public comment, discuss and approve Resolution 25-324, declaring the item in Exhibit A to the Resolution, as Surplus property and authorize the Fire Chief to dispose of said items as outlines in the Surplus Policy and Guidelines.

District Funds Requested/Required

- No Impact/Not Applicable
- Funding Source Confirmed:
- Other:

Alternatives

The Board has the following alternatives:

1. Take no action
2. With direction, refer the topic back to staff for further consideration

Attachments

- Attachment 1- Resolution 25-324
- Attachment 2- Exhibit A
- Attachment 3- Surplus Property Policy and Guidelines

Resolution Number: 25-324

A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS APPROVING DISPOSAL OF SURPLUS EQUIPMENT AND SUPPLIES

WHEREAS, by adoption of and in compliance with Resolution 17-181, the Board authorizes for the disposal of surplus equipment and supplies; and

WHEREAS, the Arcata Fire District (the “District”) owns the items as described in the attached Exhibit A (collectively, the “Equipment”); and

WHEREAS, the Chief of the Arcata Fire Protection District hereby finds that the Equipment has outlived its useful life or is surplus and that it is no longer necessary, useful, or in the best interest of the District to retain ownership of the Equipment; and

WHEREAS, it is in the best interest of the District to dispose of the Equipment listed herein as Exhibit A, in accordance with the Surplus Property Policy and Guidelines adopted in Resolution 17-181.

NOW THEREFORE, BE IT RESOLVED THAT the Arcata Fire Protection District Board of Directors hereby declares the property listed in Exhibit A as excess to District need and directs the Fire Chief, or his designee, sell, trade-in or donate said property in accordance with policy.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection District by the following polled vote:

Ayes:
Nays:
Abstain:
Absent:

DATED: January 14, 2025

Signed:

Jason Akana, President

Attest:

Anali Gonzalez, Board Clerk/Secretary

**Exhibit A
Surplus Equipment**

Radios:

8	Kenwood TK-790
6	Kenwood TK-7150
1	Kenwood TK-890
40	Kenwood TK-2180

Equipment:

4	Honda Generators
5	Bottle Jacks
12	Knee Pad Sets
2	Elbow Pad Sets
6	Gated Wyes
6	Fog Nozzles 1.5"
1	Bubble Cup Nozzle
1	For Nozzle 2.5"
11	Pike Poles
3	Drywall Hooks
2	Herbert Clamps
4	Glass Master saws
5	Hack saws
4	Wood Saws
2	Bolt Cutters
1	Confined Space Fan
1	K12 Rotary Saw
3	Crash Axe Tools
1	Air Hammer Gun
1	Foam Jet Nozzle
1	MEX 450 Foam Nozzle
1	Come Along

Attachment 3

Surplus Property Policy and Guidelines



Approved and Adopted
September 19, 2017

SURPLUS PROPERTY POLICY AND GUIDELINES

Disposition of Surplus Personal Property

Surplus personal property is defined as any personal property or equipment owned by the District that is determined to no longer be needed or used for District purposes or which has become obsolete, worn out or past its useful life. Its market value is the value estimated by the Fire Chief or his/her designee at which the property would sell if offered at auction or other open competitive bid sale.

The Board of Directors shall authorize the sale or disposition of all surplus personal property via a Resolution.

Authorized Disposal Options

Upon Approval of the Board, surplus personal property shall be disposed of in one of the following Manners:

1. Surplus personal property with an estimated market value of greater than \$5,000 dollars per individual item of property shall be sold under sealed bid or by public auction. Public auctions may include electronic bidding or auction services.
2. Surplus personal property with an estimated market value \$5,000 dollars or less per individual item of property, may be sold or disposed of by any method the Fire Chief determines to be most advantageous to the District, considering the value and nature of the property and the cost of sale. This includes, but is not limited to, sale by salvage, recycling or disposal, unless directed otherwise by the Board of Directors.
3. Surplus property with only a nominal value may be disposed of by the employees, upon written approval of the Fire Chief, in the manner most advantageous to the District considering the value of the property and the cost of sale, including, but not limited to, sale by salvage, recycling or disposal.
4. Notwithstanding other provisions in this section, surplus personal property may be sold to another public entity for market value, or traded, for market value equivalent property or services.
5. Notwithstanding other provisions in this section, surplus personal property of any value may be traded in as consideration toward the acquisition of other personal property.
6. Surplus personal property which is deemed unacceptable for sale to the public may be disposed of in the manner deemed appropriate by the Fire Chief.

Donating Surplus Property

The Board of Directors may, by resolution, authorize the donation of surplus personal property, if the Board finds that such donation serves a public purpose and/or benefit. All donations pursuant to this section shall be "as is" without warranty, express or implied, and the transferee shall agree to defend, indemnify and hold harmless the District, its officers and employees from any claim, cause of action, damage, loss or

liability arising out of the condition of the property or its use by the organization or subsequent transferee.

Sealed Bid or Public Auction

In cases where a sealed bid or public auction is required for the sale of property, reasonable notice to prospective bidders of such sale by sealed bid or public auction shall be given, as determined by the Fire Chief or his/her designee, taking into account the circumstances and the item(s) to be sold.

Record of Disposition of Property

The disposal of surplus personal property shall be documented in writing to the Business Manager, who shall keep a record of sales, exchanges or other disposition of any property disposed of pursuant to the provisions of this chapter, at least the following information:

1. A description of the property transferred
2. The name of the transferee
3. The date of transfer
4. The gross receipts, net receipts and/or transaction costs; and
5. A description, including the value of any personal property received in exchange for the property transferred.

Such records shall be kept consistent with the District's records retention policy. A copy of such records shall be filed on a quarterly basis and shall be a public record.

Proceeds

All sales of surplus property shall be paid to the District by certified check, money order, or in a manner agreeable to the Fire Chief. The Fire Chief shall be authorized to sign bills of sale and any other documents evidencing the transfer of title to such surplus property by and on behalf of the District.

Appendix A

Resolution Number: XX-XXX

A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS APPROVING DISPOSAL OF SURPLUS EQUIPMENT AND SUPPLIES

WHEREAS, by adoption of and in compliance with Resolution 17-XXX, the Board authorizes for the disposal of surplus equipment and supplies; and

WHEREAS, the Arcata Fire District (the "District") owns certain {DESCRIPTION IN BRIEF OF THE ITEMS IN NEED OF DISPOSAL} and other items described on the Attached Exhibit A (collectively, the "Equipment"); and

WHEREAS, the Chief of the Arcata Fire Protection District hereby finds that the Equipment has outlived its useful life or is surplus and that it is no longer necessary, useful, or in the best interest of the District to retain ownership of the Equipment; and

WHEREAS, it is in the best interest of the District to dispose of the Equipment as provided herein as Exhibit A.

NOW THEREFORE, BE IT RESOLVED THAT the Arcata Fire Protection District Board of Directors hereby declares the property listed in Exhibit A as excess to District need and directs the Fire Chief to dispose of said property as follows:

1. For property with resale value, by sale for amount established by the Fire Chief.
2. For property with no prospective purchaser, by donation to a non-profit agency or volunteer fire department as designated by the Fire Chief, with local agencies receiving preference.
3. For property with no resale value or interest to non-profit or volunteer fire agency, by recycling as much of said property as has recycle value.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection by the following polled vote:

Ayes:

Nays:

Abstain:

Absent:

DATED: (Insert Date)

Signed:

NAME, President

Attest:

NAME, Board Clerk/Secretary

Date: January 14, 2025
To: Board of Directors, Arcata Fire District
From: Chris Emmons, Fire Chief
Subject: Adopt Resolution 25-325 Declaring Unit #L8291 (2016 F-550 Rescue) as Surplus Property

Background

At this time of purchase of Unit #L8291 (2016 Ford F-550 Rescue) it was to be used as a light rescue. Due to staffing and changes in response plan, the unit has been reconfigured to carry the logistics gear equipment utilized by the Volunteer Logistics Unit. Staff has determined that Unit #L8291 value is as such that it would more advantageous to sell the unit and the money from the sale to meet current mission and equipment needs of the District.

Through the Arcata Volunteers Firefighters Association, the District received a grant from the Berg Foundation for a slip in pump unit that would be used on a Type 6 apparatus. It is staff's goal to sell Unit L8291 and use the funds obtained to build a Type 6 engine that could be used in our wildland and access limited areas. Additionally, staff would research an appropriate sized unit for the logistic unit and utility use.

With the Board's approval, staff would like to declare Unit #L8291 as surplus property and begin the process to dispose of the vehicle. It would be the intent of staff to work with Brindlee Mountain Fire Apparatus to sell the vehicle.

Recommendation

Staff Recommends the Board review the information, take public comment, discuss and approve Resolution 25-325, declaring the unit in Exhibit A to the Resolution, as Surplus property and authorize the Fire Chief to dispose of said items as outlines in the Surplus Policy and Guidelines.

District Funds Requested/Required

- No Impact/Not Applicable
- Funding Source Confirmed:
- Other:

Alternatives

The Board has the following alternatives:

1. Take no action
2. With direction, refer the topic back to staff for further consideration

Attachments

- Attachment 1- Resolution 25-325
- Attachment 2- Exhibit A
- Attachment 3- Surplus Property Policy and Guidelines
- Attachment 4- Vehicle Replacement Policy

Resolution Number: 25-325

A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS APPROVING DISPOSAL OF SURPLUS EQUIPMENT AND SUPPLIES

WHEREAS, by adoption of and in compliance with Resolution 17-181, the Board authorizes for the disposal of surplus equipment and supplies; and

WHEREAS, the Arcata Fire District (the “District”) owns the items as described in the attached Exhibit A (collectively, the “Equipment”); and

WHEREAS, the Chief of the Arcata Fire Protection District hereby finds that the Equipment has outlived its useful life or is surplus and that it is no longer necessary, useful, or in the best interest of the District to retain ownership of the Equipment; and

WHEREAS, it is in the best interest of the District to dispose of the Equipment listed herein as Exhibit A, in accordance with the Surplus Property Policy and Guidelines adopted in Resolution 17-181.

NOW THEREFORE, BE IT RESOLVED THAT the Arcata Fire Protection District Board of Directors hereby declares the property listed in Exhibit A as excess to District need and directs the Fire Chief, or his designee, sell, trade-in or donate said property in accordance with policy.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection District by the following polled vote:

Ayes:
Nays:
Abstain:
Absent:

DATED: January 14, 2025

Signed:

Jason Akana, President

Attest:

Anali Gonzalez, Board Clerk/Secretary

Attachment 2

Exhibit A

- 1 2016 Peirce F-550 Rescue
1FDOX5HT1GEC91351
E1495693
Unit # L8291
7488.0 Miles

Attachment 3

Surplus Property Policy and Guidelines



Approved and Adopted
September 19, 2017

SURPLUS PROPERTY POLICY AND GUIDELINES

Disposition of Surplus Personal Property

Surplus personal property is defined as any personal property or equipment owned by the District that is determined to no longer be needed or used for District purposes or which has become obsolete, worn out or past its useful life. Its market value is the value estimated by the Fire Chief or his/her designee at which the property would sell if offered at auction or other open competitive bid sale.

The Board of Directors shall authorize the sale or disposition of all surplus personal property via a Resolution.

Authorized Disposal Options

Upon Approval of the Board, surplus personal property shall be disposed of in one of the following Manners:

1. Surplus personal property with an estimated market value of greater than \$5,000 dollars per individual item of property shall be sold under sealed bid or by public auction. Public auctions may include electronic bidding or auction services.
2. Surplus personal property with an estimated market value \$5,000 dollars or less per individual item of property, may be sold or disposed of by any method the Fire Chief determines to be most advantageous to the District, considering the value and nature of the property and the cost of sale. This includes, but is not limited to, sale by salvage, recycling or disposal, unless directed otherwise by the Board of Directors.
3. Surplus property with only a nominal value may be disposed of by the employees, upon written approval of the Fire Chief, in the manner most advantageous to the District considering the value of the property and the cost of sale, including, but not limited to, sale by salvage, recycling or disposal.
4. Notwithstanding other provisions in this section, surplus personal property may be sold to another public entity for market value, or traded, for market value equivalent property or services.
5. Notwithstanding other provisions in this section, surplus personal property of any value may be traded in as consideration toward the acquisition of other personal property.
6. Surplus personal property which is deemed unacceptable for sale to the public may be disposed of in the manner deemed appropriate by the Fire Chief.

Donating Surplus Property

The Board of Directors may, by resolution, authorize the donation of surplus personal property, if the Board finds that such donation serves a public purpose and/or benefit. All donations pursuant to this section shall be "as is" without warranty, express or implied, and the transferee shall agree to defend, indemnify and hold harmless the District, its officers and employees from any claim, cause of action, damage, loss or

liability arising out of the condition of the property or its use by the organization or subsequent transferee.

Sealed Bid or Public Auction

In cases where a sealed bid or public auction is required for the sale of property, reasonable notice to prospective bidders of such sale by sealed bid or public auction shall be given, as determined by the Fire Chief or his/her designee, taking into account the circumstances and the item(s) to be sold.

Record of Disposition of Property

The disposal of surplus personal property shall be documented in writing to the Business Manager, who shall keep a record of sales, exchanges or other disposition of any property disposed of pursuant to the provisions of this chapter, at least the following information:

1. A description of the property transferred
2. The name of the transferee
3. The date of transfer
4. The gross receipts, net receipts and/or transaction costs; and
5. A description, including the value of any personal property received in exchange for the property transferred.

Such records shall be kept consistent with the District's records retention policy. A copy of such records shall be filed on a quarterly basis and shall be a public record.

Proceeds

All sales of surplus property shall be paid to the District by certified check, money order, or in a manner agreeable to the Fire Chief. The Fire Chief shall be authorized to sign bills of sale and any other documents evidencing the transfer of title to such surplus property by and on behalf of the District.

Appendix A

Resolution Number: XX-XXX

A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS APPROVING DISPOSAL OF SURPLUS EQUIPMENT AND SUPPLIES

WHEREAS, by adoption of and in compliance with Resolution 17-XXX, the Board authorizes for the disposal of surplus equipment and supplies; and

WHEREAS, the Arcata Fire District (the "District") owns certain {DESCRIPTION IN BRIEF OF THE ITEMS IN NEED OF DISPOSAL} and other items described on the Attached Exhibit A (collectively, the "Equipment"); and

WHEREAS, the Chief of the Arcata Fire Protection District hereby finds that the Equipment has outlived its useful life or is surplus and that it is no longer necessary, useful, or in the best interest of the District to retain ownership of the Equipment; and

WHEREAS, it is in the best interest of the District to dispose of the Equipment as provided herein as Exhibit A.

NOW THEREFORE, BE IT RESOLVED THAT the Arcata Fire Protection District Board of Directors hereby declares the property listed in Exhibit A as excess to District need and directs the Fire Chief to dispose of said property as follows:

1. For property with resale value, by sale for amount established by the Fire Chief.
2. For property with no prospective purchaser, by donation to a non-profit agency or volunteer fire department as designated by the Fire Chief, with local agencies receiving preference.
3. For property with no resale value or interest to non-profit or volunteer fire agency, by recycling as much of said property as has recycle value.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection by the following polled vote:

Ayes:

Nays:

Abstain:

Absent:

DATED: (Insert Date)

Signed:

NAME, President

Attest:

NAME, Board Clerk/Secretary

Vehicle Replacement Policy

Vehicle Replacement Policy

707.1 SCOPE

To provide guidelines for the replacement of District vehicles.

707.2 DEFINITIONS

"Command Vehicle" refers to the vehicle the Duty Officer uses while on call

"Staff Vehicles" refers to vehicles assigned to the Chief Officers.

"Operations Vehicles" refers to Engines, Aerial Trucks, Water Tenders, and Rescues.

"Support Vehicles" refers to pool vehicles assigned to the fire stations.

707.3 POLICY/GUIDELINE

Command vehicles/Staff vehicles shall be replaced based on the following criteria:

- (a) Vehicle has exceeded 70,000 miles of use
- (b) Vehicle has exceeded 5 years of continuous service
- (c) Vehicle no longer meets the District's operational or logistical needs
- (d) The vehicle has been identified as requiring excessive mechanical repairs or upkeep

Operations vehicles shall be replaced on the following criteria:

- (a) Engines shall be replaced after 15 years of service from front line service and shall serve as a reserve for 5 years
- (b) Aerial truck shall be replaced after 20 years of front line service
- (c) Rescue truck shall be replaced after 20 years of front line service
- (d) Water Tenders shall be replaced after 25 years of front line service

Support vehicles shall be considered for replacement based on the following criteria:

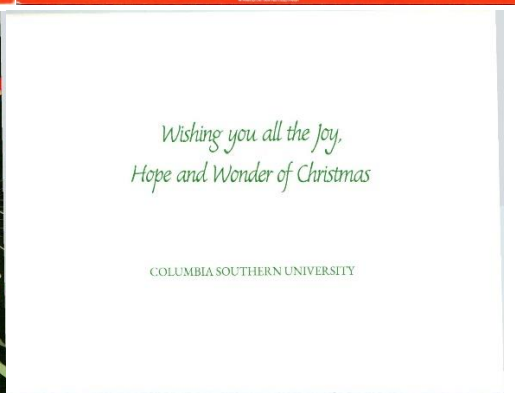
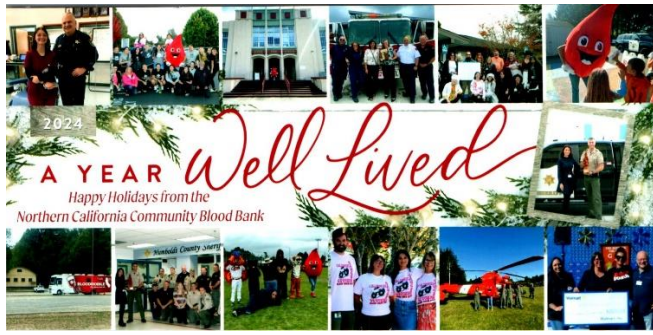
- (a) Vehicle has exceeded 100,000 miles of use
- (b) Vehicle has exceeded 8 years of continuous service
- (c) Vehicle no longer meets the District's operational or logistical support needs
- (d) The vehicle has been identified as requiring excessive mechanical repairs or upkeep

The Fire Chief shall have the right to alter the replacement schedule based on a needs analysis, the assigned use of the vehicle, or budgetary considerations.

The Operations Division shall track vehicles and determine the budget year that the vehicles will meet their replacement trigger points allowing for appropriate budget and expenditure preparation.

Correspondence & Communications

Acknowledgement of Holiday Greetings: The Board acknowledged receipt of holiday cards and well wishes from various agencies.

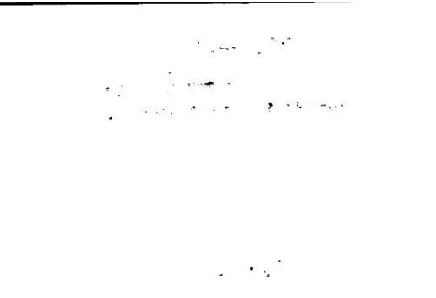
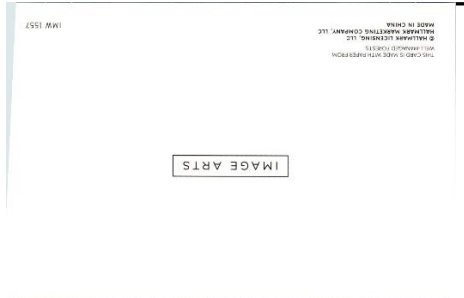


Acknowledgement of Holiday Greetings: The Board acknowledged receipt of holiday cards and well wishes from various agencies.



IN THE SPIRIT OF THE SEASON,
WE EXTEND A HEARTFELT
Thank You
AND WISH YOU THE VERY BEST
IN THE NEW YEAR.

OMSBURG & PRESTON

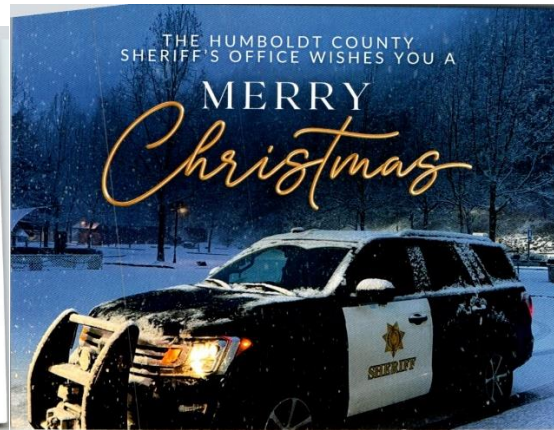
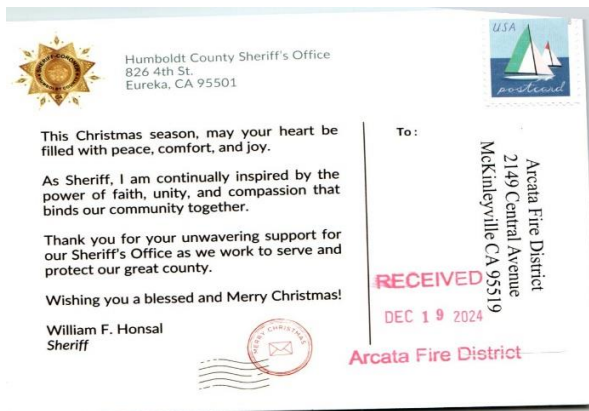


To everyone at AFD,

Merry, bright days
and calm, silent nights...
Wishing a warm, wonderful
Christmas to you.

*Merry X-mas & Happy
New Year!
Love, Val.*

Acknowledgement of Holiday Greetings: The Board acknowledged receipt of holiday cards and well wishes from various agencies.



88-3-21

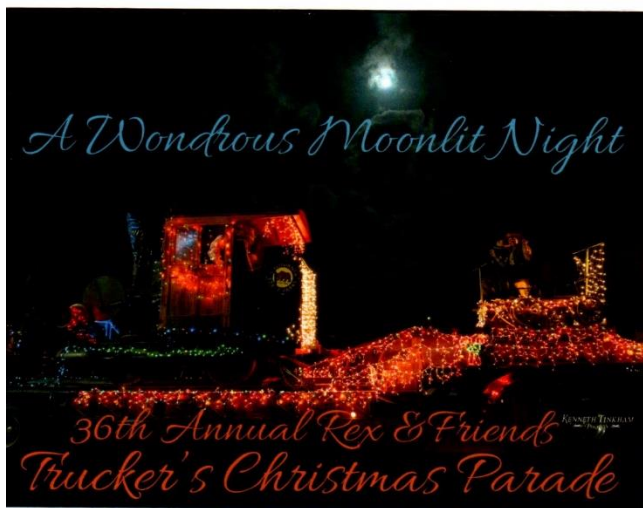
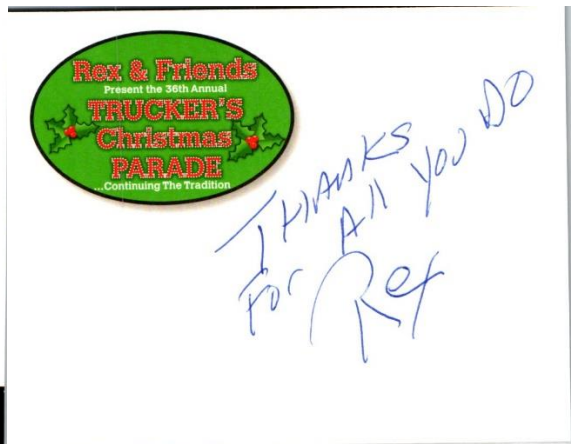
Photo: Kenneth Tinkham
Card Design: Mianan Brady 2024

Truck #38: Timber Heritage Association

Special thanks to Eureka Broadcasting for starting the tradition 36 years ago

PSAs courtesy of: KIEM TV, KAEP TV, KINS & KEKA Radio
 Optimum, Mad River Radio & BI Coastal Media.
 Times Printing Company
 Chuck & Susan Nelson • Bootleg Trucking
 Redwood Acres Fairgrounds • Don's Rent-All
 Redwood Adult & Teen Challenge
 Redwood Capital Bank • Recology-Humboldt County
 Kramer Investment Corp. • Leon's Car Care Center
 Providence Health • Humboldt Transit Authority
 Humboldt Redwood Company
 Pauli-Shaw Insurance • Schmidbauer Lumber
 Shafer's Ace Hardware • Mercer-Fraser Co.
 Valley Pacific Petroleum Services

PARADE SPONSORS:



Thank You All
 for participating in the 36th Annual Rex and Friends
 Trucker's Christmas Parade.

All proceeds from this year's parade help fund the operating costs
 of the Boys and Girls Club of the Redwoods.

We Also Thank:

Mercer-Fraser for placing traffic cones along the parade route	Loans of electric parade route signs; and for the tents used during set-up
Cal Trans for the loan of the cones;	All the promotion on social media
Adult and Teen Challenge for cone clean-up	KINS Radio and KIEM TV for producing our radio and TV PSAs
Our volunteers for parade set-up	All Northcoast media for running our PSAs
Those who checked-in entries; donated printing for parade notices and posters	Happy Donuts who donated the donuts we enjoyed while setting up
Our volunteer judges; and those who live-streamed the parade on facebook	And all the participants and sponsors who made the parade possible.
The EPD, Sheriffs, and CHP that secured intersections	See you next year 12-13-25

Merry Christmas!

PO. Box 6024, Eureka CA 95502 truckersparade31@gmail.com rexandfriendstruckersparade.com

December 10, 2024

RE: Arcata Fire Protection District Support for the McKinleyville Vegetation Treatment Project Phase 1 application to CAL FIRE's Forest Health Grant Program

Dear Forest Health Grant Review Team,

I am writing on behalf of the Arcata Fire Protection District to express our wholehearted endorsement for the Humboldt County Resource Conservation District (HCRCD) and their proposal, " McKinleyville Vegetation Treatment Project Phase 1," recently submitted to CAL FIRE's Forest Health Grant Program.

The multi-phased fuel reduction project outlined in HCRCD's proposal has been designed in close collaboration with trusted implementation partners Green Diamond Resource Company and McKinleyville Community Services District. Their proposal significantly addresses the urgent issues of promotion of forest health and safety of communities by establishing shaded fuel breaks and performing fuels reduction activities across the newly developed Community Forest and adjacent private lands, while maintaining the natural landscape dear to the community of McKinleyville.

We are particularly enthusiastic about the potential of this project to strengthen overall community education and involvement in land stewardship and wildfire preparedness best practices for generations into the future by strengthening and expanding ongoing community outreach and workforce development programs.

Many of the Arcata Fire Protection District staff live in this region and work diligently to protect the forest lands, watersheds, and areas that serve as recreational lands and conservancy. We believe this grant will help to strengthen and protect the use and management of these lands.

We encourage you to give this application careful consideration and are confident that it will make a long-lasting, positive impact on the communities surrounding McKinleyville.

Sincerely,



Chris Emmons
Fire Chief

Date: January 14, 2025
To: Board of Directors, Arcata Fire District
From: Chris Emmons, Fire Chief
Subject: Fire Chief's Monthly Report

Monthly Administrative Report

The sale of the Arcata Fire Station was completed, including title transfer.

The Fire Chief received the technical review of the Standards of Cover and Community Risk Assessment. Staff are currently reviewing.

New Business Manager started December 9, 2024. Seamless transition with her prior experience helping tremendously.

Standards of Cover update – We received the Technical Review Draft 1/6/2025. Staff is currently reviewing accuracy and has sent links to City of Arcata and Cal Poly Humboldt representatives that are on the team. Next steps-provide comments and/or corrections, return to AP Triton who will revise and then provide “Administrative Draft.” Upon review of that draft, final draft will be provided to all parties to present to public and accept/adopt.

Notable Training:

CPH has made available four buildings that are slated for demolition. Engine companies have been utilizing them for training on search and rescue techniques and will be utilizing them for destructive training.

Monthly Incident Activity

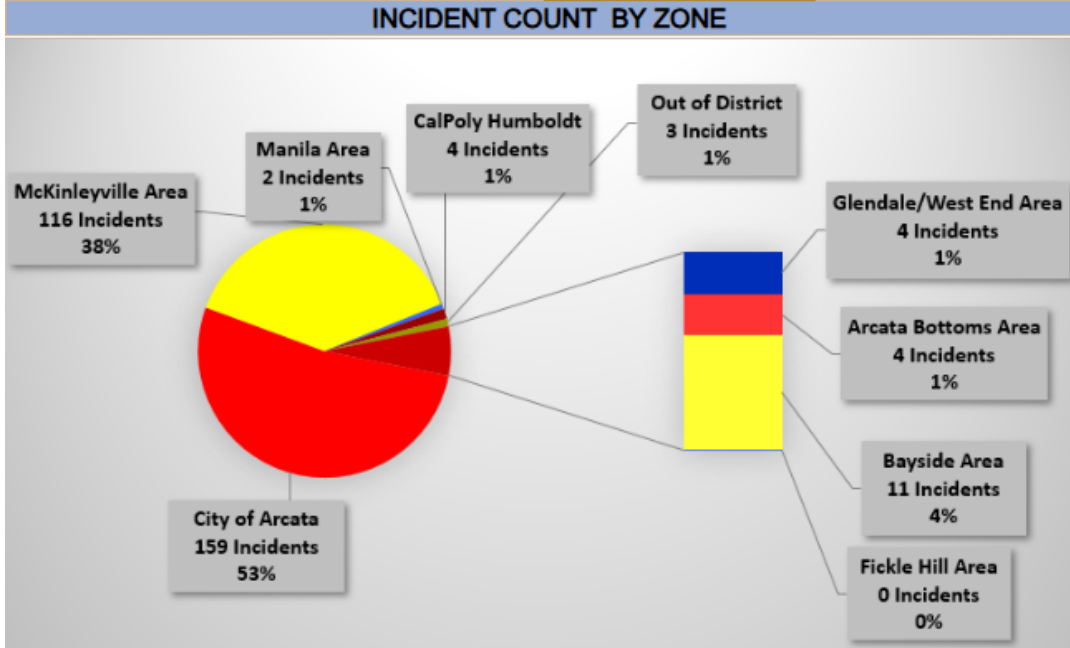
Notable Incidents

- 12/02/2024 Motorcycle accident Highway 101 at Sunset Ave blocking off ramp from Highway 101.
- 12/05/2024 Earthquake response and damage assessment. Additional equipment was staffed by recalled career staff and VLU. Damage assessment was performed within the District. VLU members assisted in the Department Operations Center with call taking and updating information for social media.
- 12/05/2024 Medical Rescue in the Sunny Brae section of the Arcata Community Forrest. Patient with a leg injury from a fall off of the trail. On scene time of 2 hours to extricate the Patient out of the forest to the ambulance
- 12/10/2024 E8217 called to investigate a fire alarm activation in Arcata. The engine found smoke in a vacant residence, cause was a trash bag left on a heater vent.
- 12/15/2024 Vehicle Fire in the Coop Parking Lot. Unintentional contained to the passenger compartment.

- 12/16/2024 3 vehicle accident at Bayside Cutoff. 2 vehicles blocking Bayside Cutoff with moderate damage, 1 vehicle off the roadway. The Engine assisted CHP with traffic control.
- 12/20/2024 Debris Fire with Arrest. Subject did not like the taste of the chips and lit it on fire. Arrest was for unrelated bad deeds.
- 12/23/2024 Surf Rescue on Moonstone/Clam Beach. 3 people swept off of Moonstone and back on shore on Clam Beach.
- 12/25/2024 Assist HBF with a Commercial Fire on Jacobs Avenue with Engine and Chief Officer.
- 12/29/2024 Electrical box fire in Arcata. Tenants woke to an explosion from the main electrical panel, fire was extinguished by onsite fire extinguisher.

MUTUAL AID		
Aid Type	Total	
Aid Given	4	
Aid Received	2	
OVERLAPPING CALLS		
# OVERLAPPING	% OVERLAPPING	
93	29.90%	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)		
Station Response Area	EMS	FIRE
Arcata	0:05:46	0:03:43
Mad River	0:04:35	0:03:21
McKinleyville	0:03:52	0:02:34
AVERAGE FOR ALL CALLS		0:04:17

MONTHLY INCIDENT COUNT		
Fires	6	1.93%
Overpressure rupture, explosion, overhear - no fire	0	0.00%
Rescue & Emergency Medical Service	172	55.31%
Hazardous Condition (No Fire)	7	2.25%
Service Call	33	10.61%
Good Intent Call	45	14.47%
False Alarm & False Call	39	12.54%
Severe Weather, Natural Disaster, & Other	1	0.32%
Incomplete	8	2.57%
TOTAL	311	100.00%



Apparatus and Equipment Report

Apparatus/Vehicle Out of Service Time

H4847 (2011 Ferrara) it out of service, 11/18/24 to 1/02/2025

Apparatus Major Repairs

H4848 (2011 Ferrara) had all 6 tires replaced on 12/11 for a total of \$4500 with the recommendation of having the frontend alignment repaired.

H4847 annual Service completed.

Equipment

Received delivery 2 new Multi Gas Meters.

Community Risk Reduction and Outreach

Notable events:

Multiple holiday events delivering Santa and helpers.

Social Media:


Performance



Fire Inspector's Monthly Report

<u>Activity</u>	<u>Count</u>	<u>BLFD/SPFD</u>
<u>Building Projects</u>		
Project Referrals:	2	
Plan reviews:	6	
Building Code Interpretations:	2	
<u>Inspections</u>		
Construction Inspections:	5	
Special Events	0	
State Mandated: Cannabis Facility Inspection:	3	
Special Inspection:	0	
	3	
<u>Enforcement</u>		
Hazard Abatement:	0	
Code Enforcement:	2	
Referral from Inspectors:	0	
<u>Meetings</u>		
Building Department Pre-app:	0	
General Meeting	4	
Public Education	0	
<u>Other</u>		
Hydrant Flow	3	
Cannabis Facility tour	0	
Misc Other Event	3	
Training	0	
<u>Engine Company Inspection</u>		
		<input type="checkbox"/>
Arcata	0	
Mad River	0	
McKinleyville	0	

Fire Inspector's Monthly Report

<p>Arcata Fire Protection District</p> <p>McKinleyville, CA</p> <p>This report was generated on 12/5/2024 1:11:17 PM</p>	
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Count of Occupancies Inspected per Category Type and Subcategory per Inspection Type for Date Range

Start Date: 11/01/2024 | End Date: 11/30/2024

OCCUPANCY CATEGORY - SUBCATEGORY	COUNT
Business (B)	
Civic Administration	
Station Fuel Tank Inspection	1
Total Number of Inspections per Category:	1
Educational (E)	
Building used by 6 or more Persons thru the 12th Grade	
Annual	2
Reinspection (1st)	1
Total Number of Inspections per Category:	3
Institutional (I)	
Day Care Facilities (I-4)-Any age, 6 or more, less than 24 hours	
Reinspection (1st)	1
Total Number of Inspections per Category:	1
Residential (R)	
Apartment Houses (R-2)	
Annual	5
Reinspection (1st)	7
Reinspection (2nd)	2
Hotels/Motels (R-1)	
Annual	2
Reinspection (1st)	2
Total Number of Inspections per Category:	18