



ARCATA FIRE DISTRICT

BOARD OF DIRECTORS

*Nicole Johnson (Division 2) – President, Randy Mendosa (Division 3) – Vice-President,
Rene Campbell (Division 1) – Director, Elena David (Division 4) – Director,
David Rosen (Division 5) – Director*

Regular Board Meeting

June 9, 2020

5:30 p.m.

Location: Remote Via Zoom

In order to meet the State required Shelter in Place mandate, this Special Board Meeting of the Board of Directors for the Arcata Fire Protection District will be held via remote access using Zoom.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>

Meeting ID: 551 748 203

AGENDA

1) CALL TO ORDER

2) PLEDGE OF ALLEGIANCE

3) ATTENDANCE AND DETERMINATION OF QUORUM

4) APPROVAL OF AGENDA

5) PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

6) CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

6.1 Approval of Minutes from May 12, 2020 Regular Meeting	Pg. 4
6.2 Approval of Corrected Minutes from April 14, 2020 Regular Meeting	Pg. 12
6.3 May 2020 Financial Report	Pg. 16
6.4 Adoption of Resolution 20-220 Accepting the Fiscal Year 2020-21 Appropriations Limit for the Arcata Fire District	Pg. 29
Attachment 1 – Appropriation Limit Calculations for FY 2020-21	Pg. 30
Attachment 2 – Resolution 20-220 and Exhibit A	Pg. 31
6.5 Adoption of Resolution 20-221 Setting the Rate Per Unit at \$22.00 for the 2006 Benefit Assessment for Fiscal Year 2020-21	Pg. 34
Attachment 1 – Resolution 20-221	Pg. 35

6.6 Adoption of Resolution 20-222 Setting the Rate Per Unit at \$5.00 for the 1997 Special Tax for Fiscal Year 2020-21	Pg. 37
Attachment 1 – Resolution 20-222	Pg. 38

6.7 Renewal of the Interagency Agreement with CPS HR for Human Resource Consultation Services	Pg. 40
Attachment 1 – Scope of Service Proposal from CPS HR	Pg. 41

7) **PUBLIC HEARING**

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

There is no public hearing scheduled.

8) **OLD BUSINESS**

8.1 Consider Approval of the Draft Preliminary Budget for Fiscal Year 2020-21	Pg. 52
Attachment 1 – Draft Preliminary Budget for Fiscal Year 2020-21	Pg. 55
Attachment 2 – Projected Fund Balances	Pg. 62
Attachment 3 – Historical Tax Income	Pg. 63
8.2 Consideration of a Second Attempt at a Special Tax Initiative for the November General Election	Pg. 64

9) **NEW BUSINESS**

9.1 Consider Approval of a Contract for Prevention Services to the Blue Lake Rancheria	Pg. 65
Attachment 1 – Contract for Fire Prevention Services	Pg. 66
9.2 Consider Request for Proposal, Cal Fire Contract	Pg. 70
Attachment 1 – Agreement Process	Pg. 72
Attachment 2 – Example Proposal	Pg. 73
Attachment 3 – Employee Transition	Pg. 123
Attachment 4 – Template RFP Letter	Pg. 131
Attachment 5 – SB 239	Pg. 132
Attachment 6 – SB 239 FAQ	Pg. 141
Attachment 7 – Fire Protection Agreement Processing	Pg. 144
Attachment 8 – Fire Protection Agreement Evaluation	Pg. 145

10) **CORRESPONDENCE**

10.1 Letter from State Fire Marshal regard mandated inspections	Pg. 146
10.2 Donation and letter from Mike Wallace, Arcata	Pg. 147
10.3 Verbal thank you to McKinleyville residence Marnie, Emma and Isa for the homemade challah bread dropped off at the McKinleyville Station	

11) **MONTHLY ACTIVITY REPORTS**

11.1 Chief's Report	Pg. 148
11.2 Committee Reports	
11.3 Director Matters	
11.4 Bargaining Group & Association Reports	Pg. 152

12) CLOSED SESSIONS

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

12.1 Public Employee Performance Evaluation (Gov. Code Section 54954.5 & 54957)

Title: *Fire Chief – Justin McDonald*

12.2 Conference with Labor Negotiators (Gov. Code Section 54957.6)

Agency designated representative: *Counsel Jack Hughes*

Employee Organization: *Local 4981*

13) ADJOURNMENT

Next Regular Board Meeting is scheduled **for July 14, 2020 at 5:30 pm.**

Prepared by: *Becky Schuette, Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.

The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*