

MINUTES

Regular Board Meeting

March 14, 2023

5:30 p.m.

Location: 631 9th Street, Arcata

Arcata Fire Station Classroom

Board of Directors

Blaine Maynor (Division 1) - President, Eric Loudenslager (Division 4) - Vice President, Jason Akana (Division 5) - Director, Nicole Johnson (Division 2) - Director, Randy Mendosa (Division 3) - Director

CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Blaine Maynor at 5:35 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Maynor.

ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present: President Blaine Maynor, Director Jason Akana, Director Nicole Johnson and Director Randy Mendosa. Vice President Eric Loudenslager was absent.

Additional District administrative staff included Assistant Chief Chris Emmons and Board Secretary Becky Schuette. Fire Chief Justin McDonald was absent.

APPROVAL OF AGENDA

It was moved to approve the agenda.

Motion: Johnson; Second: Akana

Roll Call: Ayes; Akana, Johnson, Mendosa and Maynor. **Absent;** Loudenslager.
Motion Carries

PUBLIC COMMENT

There were no public comments.

Senior Management Group – Nothing to report.

Local 4981 – Local 4981 President, Marcus Lillard reported on the Bowl for Kids Sake and provided an update about their “Fire Ops” event.

Arcata Volunteer Firefighters Association (AVFA) – President Roy Willis advised that he had mistakenly submitted the AVFA report from February 14 instead of March 14. A copy of their report will be added to these minutes as Attachment 1. He went onto review the March report.

CONSENT CALENDAR

Prior to approval of the consent calendar, Board Secretary Schuette reported that there was an error in the minutes from the February 15th Special Meeting. The Time on the minutes listed the meeting at 9:30 am and the correct time should read 5:00 pm and she advised that the error would be stricken and corrected.

1. Minutes from February 14, 2023, Regular Meeting
2. Minutes from February 15, 2023, Special Meeting
3. February 2023 Financial Report
4. Side Letter Agreement Between Arcata Fire Protection District and Arcata Fire Senior Management Group
5. Side Letter Agreement Between Arcata Fire Protection District and Arcata Fire Chief Justin McDonald
6. Authorize the Transfer of \$900,000 in Retained Revenues to the Reserve Funds
7. Adoption of Resolution 23-283 with Exhibit A, Approving Disposal of Surplus Equipment and Supplies

It was moved to approve the consent calendar.

Motion: Akana; Second: Johnson

Roll Call: Ayes; Akana, Johnson, Mendosa and Maynor. **Absent;** Loudenslager.
Motion Carries

DISTRICT BUSINESS

There was no new business.

CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence – President Maynor briefly reviewed the submissions.
2. Committee Reports:
 - a. Arcata Station Committee (*Mendosa, Maynor*) – No report
 - b. Arcata General Plan & Gateway Area Plan Committee (*Loudenslager, Mendosa*) – AC Emmons reported that there had been one in person meeting with the City of Arcata, Cal Poly and Plans West. The second meeting had been conducted using Zoom involving all parties and a consultant out of the Bay Area, CityGate Associates. The next meeting is tentatively scheduled for March 21st.
 - c. Live Video Broadcast (*Mendosa*) – Director Mendosa reported that he had met with the IT manager for the City of Arcata, Dillon Savage, and he will bring a proposal back to the Board to consider, possibly at the May meeting.
3. Fire Chief's Monthly Report – There was no Chief's Report this month.
4. Director Matters – Director Mendosa commented.

CLOSED SESSIONS

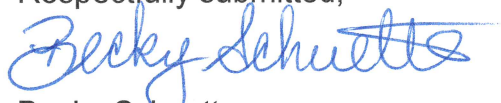
There was no closed session scheduled.

ADJOURNMENT

Following a motion by Director Johnson and a second by Director Mendosa, President Maynor adjourned the meeting at 5:52 pm.

The next Regular Meeting is scheduled for **April 11, 2023, Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.**

Respectfully submitted,



Becky Schuette,
Clerk of the Board



**ARCATA VOLUNTEER FIREFIGHTERS
ASSOCIATION, INC.**

2149 Central Avenue
McKinleyville, California 95519
(707) 825-2000

Date: 3/14/2023 MONTHLY ACTIVITY REPORT
To: Board of Directors, Arcata Fire District
From Arcata Volunteer Firefighters' Association

**Mission: We exist to provide support, advocacy, and a social network for those
Volunteering to contribute to the mission of the Arcata Fire District.**

Volunteering

- Volunteer hours of support for February 50 Hours.
 - Volunteers responded to incidents in February.
 - VLU Training in February consisted of Multiple Causality VLU Response .
 - Volunteers install address placards across the Distract.
 - Conducted CPR and First Aid Classes.

AVFA Projects Supporting the AFD

- Address Placard Project
 - Presently 160 Address Placard have been installed across the district.
 - Just picked up order #6 of 20 placard to be installed in March.
 - 15 new requests.

Grant Activity

- Submitted a Grant to purchase window coverings for the 9th Street Station class-room, new chairs and tables and a laptop for the CPR Training.

AVFA Properties

- The 9th Street Fire Station leases is under review.