



MINUTES

Regular Board Meeting

July 14, 2020

5:30 p.m.

Location: Remote Via Zoom

Board of Directors

Nicole Johnson (Division 2) - President, Randy Mendosa (Division 3) - Vice-President,

Rene Campbell (Division 1) - Director, Elena David (Division 4) - Director

David Rosen (Division 5) - Director

1. CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Nicole Johnson at 5:31 pm.

2. PLEDGE OF ALLEGIANCE

There was no pledge of allegiance.

3. ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present remotely via zoom: President Nicole Johnson, Vice President Randy Mendosa, Director Rene Campbell, Director Elena David and Director David Rosen.

Additional District administrative staff included Fire Chief Justin McDonald, Battalion Chief Sean Campbell and Board Secretary Becky Schuette.

4. APPROVAL OF AGENDA

It was moved to approve the agenda.

Prior to the roll call, Chief McDonald requested that item 9.1 be called after the Consent Calendar in order to speed up the process for the guest to speak.

The motion was restated to include approval of the agenda with moving item 9.1 right after the Consent Calendar.

Motion: Campbell; Second: David

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

5. PUBLIC COMMENT

There were no public comments.

6. CONSENT CALENDAR

6.1 Approval of Minutes from June 9, 2020 Regular Meeting

6.2 Approval of Minutes from July 1, 2020 Special Meeting

6.3 June 2020 Financial Report

6.4 Adopt Resolution 20-223 with Exhibit A, Acknowledging Receipt of a Report Regarding Annual Fire and Life Safety Inspections

6.5 Adopt Resolution 20-224 with Exhibit A, Approving Revisions to the Master Salary Schedule Adopted on August 16, 2016

6.6 Authorize the Fire Chief to Execute the Attached Memorandum of Understanding with the County of Humboldt to Join on Their Contract with CalFire for Dispatch Services

Prior to approval of the minutes, Secretary Schuette pointed out a correction to the minutes for June 9, 2020. Item 8.1 under Old Business, page 6 of the packet, the words "Motion Carries" need to be added following the Roll Call votes.

There was no public comment and no comments from the Board.

It was moved to approve the consent calendar with the noted correction to Item 8.1 in the June 9, 2020 minutes.

Motion: Campbell; Second: David

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

Item 9.1 was moved ahead of item 7.0 at the request of Chief McDonald.

9.1 Consider Contracting with Stepping Stone Diversity Consulting and Authorize the Release of Funds from the County Treasury Contingency Fund, Training

Reserve: Chief McDonald reviewed his staff report and introduced one of the co-directors to Stepping Stone Diversity, Melissa Meiris, who explained the proposal and its purpose. She explained that the survey they would conduct would include staff and the Board and would result in analysis and a final report.

Director Johnson queried if the survey would also include gender equity and Ms. Meiris believes it would be feasible to include those types of questions.

Following brief comments by the a few Directors, President Johnson called for public comment and the following public members made comments:

Scott Gordinier

There were no further comments from the Board or the public.

It was moved to contract with Stepping Stone Diversity Consulting to develop a racial equity action plan and Authorize the Release of Funds from the County Treasury Contingency Fund, Training Reserve.

Motion: Mendosa; Second: Campbell

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

7. PUBLIC HEARING

There was no public hearing.

8. OLD BUSINESS

8.1 Discussion And Possible Action Approving Ordinance No. 20-20 and Adopting Resolution No. 20-225 Submitting To The Voters At The Statewide Election On

November 3, 2020, A Proposed Ordinance Adjusting The Rate Of A Fire Protection Special Tax; Requesting The Board Of Supervisors Of Humboldt County To Consolidate Said Election With The Statewide Election; And Directing The District Clerk To Take Any And All Actions Necessary Under Law To Prepare For And Conduct The Election:

Chief McDonald explained that this was a redo of the previous tax measure with two changes which include a late fee and update to the ballot language. He explained the language included a reference to the two stations as well as the communities we serve. He specified that action required three parts and specified what they should be, as listed, in his recommendation.

There were no comments from the Board and the following members of the public commented:

Mad River Valley Cattleman's Association, via chat text
Sean Campbell
Steve Cole

There were no further comments from the Board or the public.

The following three motions were made:

It was moved to waive reading of the entire ordinance and read by title and number only.

Motion: Mendosa; Second: Campbell

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

It was moved to approve Ordinance No.20-20, An Ordinance of the Arcata Fire Protection District Adjusting the Rate of a Fire Protection Special Tax in Order to Continue to Provide Quality Local Fire Protection, Rescue and Other Essential Services

Motion: Mendosa; Second: Campbell

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

It was moved to Adopt Resolution No.20-225 Submitting To The Voters At The General Election On November 3, 2020, A Proposed Ordinance Adjusting The Rate Of A Fire Protection Special Tax; Requesting The Board Of Supervisors Of Humboldt County To Consolidate Said Election With The Statewide Election; And Directing The District Clerk To Take Any And All Actions Necessary Under Law To Prepare For And Conduct The Election.

Motion: Mendosa; Second: Campbell

Roll Call: Ayes; Campbell, David, Mendosa, Rosen and Johnson

Motion Carries

9. NEW BUSINESS

Item 9.1 was called earlier in the meeting.

9.2 2020 Biennial Notice of Conflict of Interest Code: Secretary Schuette advised the Board that this item was for information only, with the request that updates and changes be noticed to the Board Secretary in advance of the next Regular meeting for presentation.

There were no comments from the Board or the public.

This item was for information only and will be returned to the next Regular meeting agenda. No action was taken.

10. CORRESPONDENCE

President Johnson reviewed the correspondence.

There were no comments or questions from the Board and no public comments.

11. MONTHLY ACTIVITY REPORTS

11.1 Chiefs Report - Chief McDonald reviewed his staff report. He added that PlansWest has reached out regarding the north area of McKinleyville up to Big Lagoon protected by the CalFire Trinidad Station. They were inquiring about contracting with and assisting Westhaven Fire, for a fee, when the CalFire contract for that area expires next year.

The switch to Tier 2 dispatch service with CalFire is being led by Battalion Chief Campbell. Battalion Chief Campbell further explained some of the processes and changes that will be occurring.

11.2 Committee Reports - There were no committee reports.

11.3 Director Matters - There were no comments from the Directors.

11.4 Bargaining Group & Association Reports

Local 4981 - Anthony Benelisha advised that the Local voted to support the tax measure. He also advised that he has returned to work and noticed the upturn in responses.

Arcata Volunteer Firefighters Association (AVFA) - Dave White advised that Bayside items are being relocated to prep it for sale. AVFA members have taken roles in the Friends of the Arcata Fire District group, mentioning Roy Willis specifically.

Director Mendosa mentioned that there was a Friends of the Arcata Fire District meeting on Thursday at 3pm via zoom. President Johnson added that additional information on the group can be found on Nextdoor and Facebook.

12. CLOSED SESSION

There was no closed session scheduled.

13. ADJOURNMENT

President Johnson adjourned the meeting at 6:24 pm.

Motion: David; **Second:** Mendosa

The next Regular Meeting is scheduled for **August 11, 2020 at 5:30 pm.**

Respectfully submitted,



Becky Schuette

Clerk of the Board