

BOARD OF DIRECTORS

*Nicole Johnson (Division 2) – President, Randy Mendosa (Division 3) – Vice-President,
Blaine Maynor (Division 1) – Director, Elena David (Division 4) – Director,
David Rosen (Division 5) – Director*

Regular Board Meeting

May 11, 2021

5:30 p.m.

Location: Remote Via Zoom

In order to meet the State required Shelter in Place mandate, this Regular Board Meeting of the Board of Directors for the Arcata Fire Protection District will be held via remote access using Zoom.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>

Meeting ID: 551 748 203

AGENDA

1) CALL TO ORDER

2) PLEDGE OF ALLEGIANCE – Suspended during Shelter in Place

3) ATTENDANCE AND DETERMINATION OF QUORUM

4) APPROVAL OF AGENDA

5) PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

6) CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

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|---|---------------|
| 6.1 Minutes from April 13, 2021 Regular Meeting | Pg. 4 |
| 6.2 April 2021 Financial Report | Pg. 10 |
| 6.3 Adopt Resolution 21-236 Recognizing the Business Manager Position as Part of the Senior Management Group | Pg. 23 |
| 6.4 Adopt Resolution 21-237 Approving an Early Step Increase and Stipend to the Fire Inspector Position Currently Held by Matt Knowles | Pg. 24 |

7) PUBLIC HEARING

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

There is no Public Hearing.

8) OLD BUSINESS

There is no old business.

9) NEW BUSINESS

9.1 Provide Direction to Staff Regarding a Policy for Coordination and Collaboration for Rescues and Training with Local Services Districts **Pg. 25**

Attachment 1 - Letter from McKinleyville Community Services District and Humboldt Bay Municipal Water District's General Managers **Pg. 26**

9.2 Arcata Volunteer Firefighters Association Request for Rent Increase and Renewal of Lease Agreement for the Arcata Fire Station **Pg. 27**

Attachment 1 – Proposal from Arcata Volunteer Firefighters Association **Pg. 28**

9.3 Consider Initiating the Process for the Annual Performance Evaluation of the Fire Chief **Pg. 29**

9.4 Consider and Discuss the Expiring Humboldt State University Agreement for Services **Pg. 30**

Attachment 1 – Agreement for Services Dated July 1, 2018 **Pg. 31**

10) CORRESPONDENCE

10.1 CERBT Account Update as of March 31, 2021 **Pg. 49**

10.2 Certificate of Recognition from the Humboldt County Board of Supervisors on Receiving the McKinleyville Chamber of Commerce 2021 Non-Profit of the Year Award **Pg. 57**

11) MONTHLY ACTIVITY REPORTS

11.1 Chief's Report **Pg. 58**

11.2 Committee Reports

11.3 Director Matters

11.4 Bargaining Group & Association Reports **Pg. 63**

12) CLOSED SESSIONS

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

12.1 Conference with Labor Negotiator (Gov. Code Section 54957.6)

Agency designated representative: *Counsel Jack Hughes*

Employee Organization: *Local 4981*

12.2 Conference with Labor Negotiator (Gov. Code Section 54957.6)

Agency designated representative: *Counsel Jack Hughes*

Employee Organization: *Senior Management Group*

13) ADJOURNMENT

Next Regular Board Meeting is scheduled for **June 8, 2021 at 5:30 pm.**

Prepared by: *Becky Schuette, Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.

The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*