

MINUTES

*Special Board Meeting
October 13, 2023
10:30 a.m.*

*Location: McKinleyville Station Conference Room
2149 Central Avenue, McKinleyville*

Board of Directors

Blaine Maynor (Division 1) - President, Eric Loudenslager (Division 4) - Vice President, Jason Akana (Division 5) - Director, Nicole Johnson (Division 2) - Director, Randy Mendosa (Division 3) - Director

CALL TO ORDER

The *special* session of the Board of Directors for the Arcata Fire District was called to order by Vice President Eric Loudenslager at 10:30 am.

ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present: Vice President Eric Loudenslager, Director Jason Akana, and Director Nicole Johnson. President Blaine Maynor, and Director Randy Mendosa were absent.

Additional District administrative staff included Fire Chief Justin McDonald and Assistant Chief Chris Emmons. Board Clerk Becky Schuette was absent, and the minutes taken by the Chief.

PUBLIC COMMENT

There was no public present.

DISTRICT BUSINESS

1. Adopt the Revised Draft Purchasing Policy as Required by the FEMA Audit: Chief McDonald explained that the section that Director Loudenslager had concerns with at the Tuesday night meeting, was an artifact that had not been deleted from the policy. The attachment was the correct version.

There were no comments by the Board or the public.

It was moved to approve the revised draft purchasing policy.

Motion: Johnson; Second: Akana

Roll Call: Ayes; Akana, Johnson, Loudenslager. **Absent;** Mendosa and Maynor.
Motion Carries

ADJOURNMENT

With a motion by Director Johnson and a second by Director Akana, the meeting adjourned at 10:33 am.

The next Regular Meeting is scheduled for **November 14, 2023 Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.**

Respectfully submitted,



Becky Schuette,
Clerk of the Board

for



Justin McDonald,
Fire Chief