

### District Board Members

Blane Maynor -Vice President  
Division 1  
Nicole Johnson  
Division 2  
Randy Mendosa - President  
Division 3  
Eric Loudenslager  
Division 4  
David Rosen  
Division 5



### District Staff

Justin McDonald  
Fire Chief  
Becky Schuette  
Clerk of the Board

# Special Board Meeting

## March 24, 2022

### 3:00 PM

### Location: Remote Via Zoom

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To meet the State required Shelter in Place mandate, this Regular Board Meeting of the Board of Directors for the Arcata Fire Protection District will be held via remote access using Zoom.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>  
Meeting ID: 551 748 203

## AGENDA

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### CALL TO ORDER

PLEDGE OF ALLEGIANCE - Suspended for virtual meetings

### ATTENDANCE & DETERMINATION OF QUORUM

### PUBLIC COMMENT/ASSOCIATION REPORTS

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*Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.*

### CONSENT CALENDAR

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*Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.*

1. Reclassification of Evan Gibbs to Fill a Permanent Fire Captain Position

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2. Approval of Resolution 22-256 Adopting an Updated Records Management Policy Manual and Retention Schedule Pg. 6
  - a. Attachment 1 - Resolution 22-256 with Exhibit A Pg. 7

### DISTRICT BUSINESS

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1. Approval of Corrected Resolution 22-257 Adopting the Updated Master Salary Schedule Pg. 25
  - a. Attachment 1 - Resolution 22-257 with Exhibit A Pg. 26

### CLOSED SESSIONS

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

1. Conference with Labor Negotiator (Gov. Code Section 54957.6)  
Employee Organization: *Local 4981*  
Agency designated representative: *District Counsel Jack Hughes*

### ADJOURNMENT

Next Regular Board Meeting is scheduled for April 12, 2022, at 5:30 pm.

Prepared by: *Becky Schuette, Clerk of the Board*

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*The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.*

*The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:*

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9<sup>th</sup> Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: [www.arcatafire.org](http://www.arcatafire.org)*