



## **BOARD OF DIRECTORS**

*Nicole Johnson (Division 2) – President, Randy Mendosa (Division 3) – Vice-President,  
Rene Campbell (Division 1) – Director, Elena David (Division 4) – Director,  
David Rosen (Division 5) – Director*

### ***Regular Board Meeting***

***July 14, 2020***

***5:30 p.m.***

***Location: Remote Via Zoom***

In order to meet the State required Shelter in Place mandate, this Regular Board Meeting of the Board of Directors for the Arcata Fire Protection District will be held via remote access using Zoom.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>

**Meeting ID: 551 748 203**

## **AGENDA**

### **1) CALL TO ORDER**

### **2) PLEDGE OF ALLEGIANCE**

### **3) ATTENDANCE AND DETERMINATION OF QUORUM**

### **4) APPROVAL OF AGENDA**

### **5) PUBLIC COMMENT**

*Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.*

### **6) CONSENT CALENDAR**

*Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.*

<b>6.1</b> Approval of Minutes from June 9, 2020 Regular Meeting	<b>Pg. 4</b>
<b>6.2</b> Approval of Minutes from July 1, 2020 Special Meeting	<b>Pg. 12</b>
<b>6.3</b> June 2020 Financial Report	<b>Pg. 14</b>
<b>6.4</b> Adopt Resolution 20-223 with Exhibit A, Acknowledging Receipt of a Report Regarding Annual Fire and Life Safety Inspections	<b>Pg. 26</b>
<b>Attachment 1</b> – Resolution 20-223	<b>Pg. 27</b>
<b>Attachment 2</b> – Full Text of Senate Bill No. 1205	<b>Pg. 29</b>

**6.5** Adopt Resolution 20-224 with Exhibit A, Approving Revisions to the Master Salary Schedule Adopted on August 16, 2016 **Pg. 31**

**Attachment 1** – Resolution 20-224 with Exhibit A Revised Master Salary Schedule **Pg. 32**

**6.6** Authorize the Fire Chief to Execute the Attached Memorandum of Understanding with the County of Humboldt to Join on Their Contract with CalFire for Dispatch Services **Pg. 34**

**Attachment 1** - Memorandum of Understanding By and Between County of Humboldt and Arcata Fire Protection District for Fiscal Year 2020-2021 **Pg. 35**

## **7) PUBLIC HEARING**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

**There is no public hearing scheduled.**

## **8) OLD BUSINESS**

**8.1** Discussion And Possible Action Approving Ordinance No. 20-20 and Adopting Resolution No. 20-225 Submitting To The Voters At The Statewide Election On November 3, 2020, A Proposed Ordinance Adjusting The Rate Of A Fire Protection Special Tax; Requesting The Board Of Supervisors Of Humboldt County To Consolidate Said Election With The Statewide Election; And Directing The District Clerk To Take Any And All Actions Necessary Under Law To Prepare For And Conduct The Election **Pg. 43**

**Attachment 1** – Resolution 20-225 and Exhibit A **Pg. 46**

## **9) NEW BUSINESS**

**9.1** Consider Contracting with Stepping Stone Diversity Consulting and Authorize the Release of Funds from the County Treasury Contingency Fund, Training Reserve **Pg. 54**

**Attachment 1** – Stepping Stone Diversity Consulting Proposal **Pg. 55**

**9.2** 2020 Biennial Notice of Conflict of Interest Code **Pg. 56**

**Attachment 1** -“Should You Amend Your Agency’s Conflict of Interest Code?” **Pg. 57**

**Attachment 2** – Conflict of Interest Code Adopted February 21, 2017 **Pg. 58**

## **10) CORRESPONDENCE**

**10.1** Email from Kathleen A. Marshall **Pg. 70**

**10.2** Results from LAFCo. for the Independent Special District Election **Pg. 71**

**10.3** Thank you art from Algria **Pg. 72**

**10.4** CalPERS notification of compliance and Retroactive Special Compensation Adjustments Review document – *This is primarily the Arcata Fire portion, the complete 193 page report is available for electronic review upon request, however, not included in the packet for paper conservation purposes.* **Pg. 74**

## 11) MONTHLY ACTIVITY REPORTS

- 11.1 Chief's Report Pg. 87
- 11.2 Committee Reports
- 11.3 Director Matters
- 11.4 Bargaining Group & Association Reports Pg. 91

## 12) CLOSED SESSIONS

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

**There is no closed session scheduled.**

## 13) ADJOURNMENT

Next Regular Board Meeting is scheduled **for August 11, 2020 at 5:30 pm.**

Prepared by: *Becky Schuette, Clerk of the Board*

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*The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.*

*The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:*

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9<sup>th</sup> Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: [www.arcatafire.org](http://www.arcatafire.org)*