

District Board Members

Blaine Maynor
Division 1
Nicole Johnson
Division 2
Randy Mendosa
Division 3
Eric Loudenslager - President
Division 4
Jason Akana - Vice President
Division 5



District Staff

Justin McDonald
Fire Chief
Chris Emmons
Assistant Chief
Becky Schuette
Clerk of the Board

Regular Board Meeting

February 13, 2024

5:30 PM

Location: 631 9th Street, Arcata
Arcata Station Classroom

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE & DETERMINATION OF QUORUM

APPROVAL OF AGENDA

PUBLIC COMMENT/ASSOCIATION REPORTS

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

CONSENT CALENDAR

Pg. 4

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

1. Minutes from January 9, 2024 Regular Meeting

Pg. 5

2. Minutes from January 19, 2024 Special Meeting

Pg. 26

3. January 2024 Financial Report Pg. 28
4. Adopt Resolution 24-299, Authorizing the Update of Signers for the Arcata Fire District's Accounts with Coast Central Credit Union, CalTRUST, and the County of Humboldt Treasury Accounts Pg. 44
 - a. Attachment 1 - Resolution 24-299 Pg. 45
 - b. Attachment 2 - Auditor Controller Authorized Signers Signature Page Pg. 46
5. Adopt Resolution 24-300 Directing Transfer of Cash from the Humboldt County Treasury Account to the CalTRUST Liquidity Fund Pg. 47
 - a. Attachment 1 - Resolution 24-300 Pg. 48
 - b. Attachment 2 - County Fund Ledgers Pg. 49
6. Approve Updates to the Assistant Chief Job Description Pg. 50

DISTRICT BUSINESS Pg. 57

1. Consider Approval of Temporary Reorganization of the Admin Team, and Reclassify Assistant Chief Emmons to Interim Deputy Chief Pg. 58
 - a. Attachment 1 - Revised Temporary Org Chart Pg. 60
 - b. Attachment 2 - Side Letter to Senior Management MOU Pg. 61
2. Consider and Provide Staff Direction as to the Reinstatement of Board Member Compensation Pg. 62
 - a. Attachment 1 - Draft Sampe Ordinance Pg. 64
3. Consider and Approve Proposed Contract with Fire Grants Expert for FEMA SAFER Grant Application Pg. 68
 - a. Attachment 1 - Draft Contract from Fire Grants Expert Pg. 70
4. Review of 2023 Year End Statistics Pg. 72
 - a. Attachment 1 - Presentation of Statistics Pg. 73

CORRESPONDENCE & COMMUNICATIONS Pg. 84

1. Public Correspondence Pg. 85
 - a. AVFA Monthly Activity Report Pg. 85
2. Committee Reports
 - a. Fire Station Committee (*Maynor, Akana*)
 - b. AVFA, L4981, AFD Relations Committee (*Maynor*)
 - c. Budget Committee (*Johnson, Loudenslager*)
3. Fire Chief's Monthly Report Pg. 86
4. Director Matters

CLOSED SESSION

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

1. PUBLIC EMPLOYEE APPOINTMENT (Gov. Code Section 54957(b)(1).)
Title: *Fire Chief*

ADJOURNMENT

Next Regular Board Meeting is scheduled for March 12, 2024, **Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.**

Prepared by: *Becky Schuette, Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000. The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*