

District Board Members

Blaine Maynor- Vice President
Division 1
Nicole Johnson
Division 2
Randy Mendosa - President
Division 3
Eric Loudenslager
Division 4
David Rosen
Division 5



District Staff

Justin McDonald
Fire Chief
Becky Schuette
Clerk of the Board

Regular Board Meeting April 12, 2022 5:30 PM Location: *Remote Via Zoom*

Special Notice On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during a proclaimed state of emergency. As urgency legislation, this law took effect immediately. Pursuant to Government Code §54953(e)(1)(B), the Arcata Fire Protection District will conduct its October 12, 2021, meeting by Zoom. Therefore, Directors, staff and members of the public will attend this meeting via teleconference, as provided below.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>
Meeting ID: 551 748 203

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE - Suspended for virtual meetings

ATTENDANCE & DETERMINATION OF QUORUM

APPROVAL OF AGENDA

PUBLIC COMMENT/ASSOCIATION REPORTS

Pg. 4

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

- Senior Management Group
- Local 4981
- Arcata Volunteer Firefighters Association

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CONSENT CALENDAR

Pg. 6

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

1. Minutes from March 8, 2022, Regular Meeting Pg. 7
2. Minutes from March 24, 2022, Special Meeting Pg. 22
3. March 2022 Financial Report Pg. 24
4. Renewal of Adoption of Resolution 21-247 for an Additional 30 Days, Making Findings Pursuant to Government Code Section 54953, As Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings Pg. 38
5. Adoption of Resolution 22-260 with Exhibit A Approving the Memorandum of Understanding Between the Arcata Fire Protection District and the Arcata Firefighters Local 4981 Pg. 45
 - a. Attachment 1 - Resolution 22-260 with Exhibit A Pg. 47
 - b. Attachment 2 - Redline version of previous labor agreement with the 2022 changes incorporated Pg. 81
6. Adoption of Resolution 22-261 with Exhibit A, Approving the Updated Master Salary Schedule Pg. 119
7. Adoption of Resolution 22-262 Approving a Non-Charter Membership Agreement and Approving the Form and Authorizing the Execution and Delivery of Certain Financing Documents for the Purpose of Purchasing a New Fire Engine, and Authorizing Other Related Actions in Connection Therewith Pg. 121
 - a. Attachment 1 - Resolution 22-262 Pg. 123
 - b. Attachment 2 - Assignment Agreement Pg. 127
 - c. Attachment 3 - Irrevocable Payment Instructions Pg. 131
 - d. Attachment 4 - Series 2022A Installment Loan Purchase Agreement Pg. 136
8. Adoption of Resolution 22-258 with Exhibit A, Authorizing the Destruction of Certain Fire District Records Pg. 185

CORRESPONDENCE & COMMUNICATIONS

Pg. 188

1. Public Correspondence
 - a. Thank you note to Captain Padula and Firefighter/Engineer Fields from a McKinleyville resident Pg. 189
 - b. Thank you note to Captain McDonald and Firefighter/Engineer Sung from a McKinleyville resident Pg. 190
 - c. Thank you note to Captain Lillard and Firefighter/Engineer Dixon from a McKinleyville resident Pg. 191
 - d. Thank you card to Captain Lillard, Firefighter/Engineer Dixon, Firefighter/Engineer Dixon, and Inspector Knowles Pg. 192
 - e. Thank you note and St. Patrick's Day cookies for Captain McDonald and Firefighter/Engineer Sung Pg. 193
 - f. Humboldt LAFCo Notice of Vacancy - Alternate Public Member Pg. 194
 - g. Humboldt LAFCo Proposed Budget for Fiscal Year 2022-23 Pg. 196
 - h. Letter Requesting Support for LAFCo elections - Heidi Benzonelli Pg. 198
 - i. "Just In Case" story book from Trillium Charter School for Captain John Evenson and Firefighter/Engineers Sutter and Burciaga Pg. 199
2. Committee Reports
 - a. Arcata Station Committee (*Mendoza, Maynor*)
 - b. Arcata General Plan & Gateway Area Plan Committee (*Loundenslager, Mendoza*)
3. Fire Chief's Monthly Report Pg. 213
4. Director Matters

DISTRICT BUSINESS

Pg. 221

1. Approval of Corrected Resolutions 21-231 and 22-257 Adopting the Corrected Exhibit A, the Updated Master Salary Schedule Pg. 222
 - a. Attachment 1 - Resolution 21-231 with Corrected Exhibit A Pg. 223
 - b. Attachment 2 - Resolution 22-257 with Corrected Exhibit A Pg. 227
2. Consider Updating the Fire Prevention Bureau Hourly Rates Pg. 231
 - a. Attachment 1 - Current & Proposed Productive Hourly Rate Sheets Pg. 233
 - b. Attachment 2 - Operating Cost Worksheet Pg. 235
3. Consider Authorization to Renew the Agreement for Consulting Services with CalMuni Advisors and Authorize the Fire Chief to Sign the Agreement Pg. 236
 - a. Attachment 1 - Agreement for Consulting Services Pg. 237
4. Discussion and Consideration Regarding Returning to In-Person Board Meetings in May Pg. 252

CLOSED SESSIONS

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

1. Conference with Real Property Negotiators (Gov. Code Section 54956.8)
Property: APN: 021-041-002-000, 631 9th Street, Arcata
Agency Negotiators: Director Randy Mendosa and Director Blaine Maynor
Under Negotiation: Price and Terms of Payment

ADJOURNMENT

Next Regular Board Meeting is scheduled for May 10, 2022, at 5:30 pm.

Prepared by: *Becky Schuette, Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.

The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*