

MINUTES

Regular Board Meeting

May 9, 2023

5:30 p.m.

Location: 631 9th Street, Arcata

Arcata Fire Station Classroom

Board of Directors

Blaine Maynor (Division 1) - President, Eric Loudenslager (Division 4) - Vice President, Jason Akana (Division 5) - Director, Nicole Johnson (Division 2) - Director, Randy Mendosa (Division 3) - Director

CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Blaine Maynor at 5:34 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Maynor.

ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present: President Blaine Maynor, Vice President Eric Loudenslager, and Director Jason Akana. Director Nicole Johnson and Director Randy Mendosa were absent.

Additional District administrative staff included Fire Chief Justin McDonald, Assistant Chief Chris Emmons, and Board Secretary Becky Schuette.

APPROVAL OF AGENDA

It was moved to approve the agenda.

Motion: Akana; Second: Loudenslager

Roll Call: Ayes; Akana, Loudenslager, and Maynor. **Absent;** Johnson, Mendosa.
Motion Carries

Awaiting the arrival of Director Johnson, Chief McDonald requested the closed session be delayed temporarily.

PUBLIC COMMENT

Senior Management Group – Nothing to report.

Local 4981 – President Marcus Lillard provided an update to the Fire Ops 101.

Arcata Volunteer Firefighters Association (AVFA) – Dave White reviewed their report, which was not made available prior to publication of the Board packet. It was provided to the Board, made available at the meeting, and will be added as an attachment to these minutes.

President Maynor called for public comment and there were none.

Director Johnson arrived at 5:36 pm.

CLOSED SESSION

- 1. Conference with Real Property Negotiators (Gov. Code Section 54956.8)
 Property: *APN: 021-041-002-000, 631 9th Street, Arcata*
 Agency Negotiators: *District Counsel, Ryan Plotz and Director Randy Mendosa and Director Blaine Maynor*
 Under Negotiation: *Lease Agreement*

President Maynor adjourned to closed session at 5:43 pm.

The meeting reconvened at 6:30 pm.

Report out of closed session by President Maynor; the Board provided direction to District Counsel.

CONSENT CALENDAR

- 1. Minutes from April 11, 2023, Regular Meeting
- 2. April 2023 Financial Report

A motion to approve the consent calendar was made by Director Akana, however, before a second was made, Director Loudenslager had a question about the Minutes under Correspondence and Communications, Committee Reports for Arcata General Plan & Gateway Area Plan Committee. Director Loudenslager requested clarifying language be added indicating which of the committees were being referenced, as there are two different groups referenced.

The minutes were pulled from the consent calendar and the Board Secretary will amend the language and they will be returned to the June agenda.

A new motion was made.

It was moved to approve the consent calendar with the removal of Item 1.

Motion: Loudenslager; Second: Akana

Roll Call: Ayes; Akana, Johnson, Loudenslager, and Maynor. **Absent;** Mendosa.
Motion Carries

DISTRICT BUSINESS

1. PUBLIC HEARING – Consider Adopting Resolution 23-286 Amending the District’s Schedule of Fees & Charges: Chief McDonald reviewed his staff report.

There was a brief clarifying question by Director Loudenslager, but no further questions.

There was no public present, therefore the public comment period was closed by President Maynor.

There were no Board deliberations.

It was moved to adopt Resolution 23-286 amending the District’s Schedule of Fees and Charges.

Motion: Johnson; Second: Akana

Roll Call: Ayes; Akana, Johnson, Loudenslager, and Maynor. **Absent;** Mendosa.
Motion Carries

2. Establish an Ad-hoc Committee for the Annual Performance Evaluation for the Fire Chief: Discussion ensued among the Directors and President Maynor offered to return to the committee and Director Loudenslager also volunteered.

CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence – President Maynor reviewed the single item.
2. Committee Reports:
 - a. Arcata Station Committee (*Mendoza, Maynor*) – Nothing to report.
 - b. Live Video Broadcast (*Mendoza*) – No report.
 - c. Budget Development Ad-hoc Committee (*Johnson, Loudenslager*) – Director Johnson reported that there was a meeting, and it went well, however, the committee is still waiting on a few more items. The Chief reviewed the process and timeline for adoption of the preliminary and final budgets later in the year.

3. Fire Chief’s Monthly Report – The Chief reviewed his monthly report aloud.

He added an out-of-town notification for later this month when both he and AC Emmons will be gone, May 18-20. An Acting Duty Officer will be covering.

The initial soil testing at the Bayside property came back with good news and nothing “nasty” was found. The Chief has a Zoom meeting scheduled for additional follow up.

The next Cal Poly, City of Arcata and AFD group meeting is scheduled for May 16th.

The sealed bid for the previously surplused F350 was opened, having received only one. The bid met the \$10,000 reserve and the bid award will go to Salyer Volunteer Fire Department.

4. Director Matters – Director Akana reported that he took part in the District’s driver training yesterday at the airport and encouraged the other Directors to participate.

Director Johnson reported that she will not be present at the June meeting.

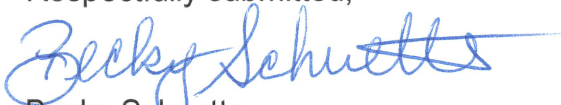
President Maynor commented on his perspective of two recent structure fires he had witnessed.

ADJOURNMENT

Following a motion by Director Johnson and a second by Director Loudenslager President Maynor adjourned the meeting at 7:17 pm.

The next Regular Meeting is scheduled for **June 13, 2023, Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.**

Respectfully submitted,



Becky Schuette,
Clerk of the Board



Resolution Number: 23-284

**A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
DIRECTING TRANSFER OF CASH FROM THE HUMBOLDT COUNTY TREASURY
ACCOUNT TO THE CALTRUST LIQUIDITY FUND**

WHEREAS, the Board of the Arcata Fire Protection District at the December 2022 Regular Board meeting authorized the District to become a participant agency with CalTRUST; and

WHEREAS, the Board of the Arcata Fire Protection District hereby finds it appropriate to transfer \$3,431,304 in operating cash held at the County Treasury General Fund account 2010000 ~~the following amounts~~ into CalTRUST’s Liquidity Fund;

WHEREAS, The Board of the Arcata Fire Protection District finds it suitable to keep \$500,000.85 in the County Treasury General Fund account 2010000; and

WHEREAS, the Board of the Arcata Fire Protection District direct the cash be invested in CalTRUST’s Liquidity Fund.

NOW THEREFORE, BE IT RESOLVED THAT, the Board of the Arcata Fire Protection District hereby authorizes the transfer of cash from County Treasury, in the amount of \$3,431,304 to the CalTRUST Liquidity Fund.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection District by the following polled vote:

- Ayes:
- Nays:
- Abstain:
- Absent:

DATED: April 11, 2023

Signed:

Blaine Maynor, President

Attest:

Becky Schuette, Board Clerk/Secretary