

## MINUTES

### *Regular Board Meeting*

*April 11, 2023*

*5:30 p.m.*

*Location: 631 9<sup>th</sup> Street, Arcata*

*Arcata Fire Station Classroom*

### **Board of Directors**

*Blaine Maynor (Division 1) - President, Eric Loudenslager (Division 4) - Vice President, Jason Akana (Division 5) - Director, Nicole Johnson (Division 2) - Director, Randy Mendosa (Division 3) - Director*

### CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Blaine Maynor at 5:31 pm.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Maynor.

### ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present: President Blaine Maynor, Vice President Eric Loudenslager, Director Jason Akana, Director Nicole Johnson and Director Randy Mendosa.

Additional District administrative staff included Fire Chief Justin McDonald, Assistant Chief Chris Emmons, and Board Secretary Becky Schuette.

At 5:33 pm the Chief took the Board outside to view the new fire apparatus, E8239 and E8219, and the meeting was paused.

The meeting resumed at 5:46 pm.

### APPROVAL OF AGENDA

It was moved to approve the agenda.

**Motion:** Akana; Second: Johnson

**Roll Call: Ayes;** Akana, Johnson, Loudenslager, Mendosa and Maynor.

Motion Carries

### PUBLIC COMMENT

There were no public comments.

Senior Management Group – Nothing to report.

Local 4981 – Local 4981 Vice President, Nate Padula provided the minimum training report and advised that the Fire Ops event is still scheduled for June.

Arcata Volunteer Firefighters Association (AVFA) – President Roy Willis reviewed his staff report. He added that an Arcata Station Tour was being auctioned off as a fundraiser for Jacoby Creek School.

## CONSENT CALENDAR

Prior to approval of the consent calendar, Board Secretary Schuette reported that an updated version of item 4, Resolution 23-284 was handed out, with a correction to the second “whereas,” removing three excess words. A copy of the corrected version will be attached to these minutes.

1. Minutes from March 14, 2023, Regular Meeting
2. Minutes from March 9, 2023, Special Meeting
3. March 2023 Financial Report
4. Adoption of Resolution 23-284 Directing Transfer of Cash from the Humboldt County Treasury Account to the CalTRUST Liquidity Fund

It was moved to approve the consent calendar with the noted corrections.

**Motion:** Mendosa; Second: Johnson

**Roll Call: Ayes;** Akana, Johnson, Loudenslager, Mendosa and Maynor.

Motion Carries

## DISTRICT BUSINESS

**1. Consider the Formation of the Budget Development Committee:** Chief McDonald reviewed his staff report and asked for volunteers or nominations. Director Johnson volunteered as did Director Loudenslager. There were no public comments.

**2. Consider Adoption of Resolution 23-285 Approving Amended and Restated Joint Exercise Powers Agreement of the Fire Risk Management Services Joint Powers Authority:** Chief McDonald provided a brief explanation of the involved agencies and the merger.

There were no public comments and no further comments by the Board.

It was moved to approve Resolution 23-285 Approving Amended and Restated Joint Exercise Powers Agreement of the Fire Risk Management Services Joint Powers Authority

**Motion:** Akana; Second: Loudenslager

**Roll Call: Ayes;** Akana, Johnson, Loudenslager, Mendosa and Maynor.

Motion Carries

## CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence – There was no public correspondence to review.
2. Committee Reports:
  - a. Arcata Station Committee (*Mendosa, Maynor*) – Chief McDonald advised that Attorney Plotz is working on getting the agreement together for a possible closed session at the May Regular meeting.
  - b. Arcata General Plan & Gateway Area Plan Committee (*Loudenslager, Mendosa*) – Director Loudenslager deferred to the Chief to make the report on the last working group meeting, which had involved two members each from City of Arcata, Cal Poly and Arcata Fire. The Chief reported that a Request for Qualifications (RFQ) was presented to the working group, which will be decided upon at the next meeting of the group, scheduled for April 25<sup>th</sup>. If the group agrees on the RFQ, it will be brought to the Board at the May meeting for approval.

After a brief discussion, based on the circumstances of the sub-committee, it was decided that the Ad Hoc Arcata General Plan & Gateway Area Plan Committee would be discontinued at this time.

- c. Live Video Broadcast (*Mendoza*) – Director Mendoza will be absent from the May meeting, and he is still waiting for some information. He is hoping to have something ready to be presented at the June meeting.

3. Fire Chief's Monthly Report – During the Chief's review of his report, there was a lengthy discussion regarding the District's options for replacing the broken apparatus and updating the vehicle replacement plan.

4. Director Matters – Director Loudenslager commented.

### **CLOSED SESSIONS**

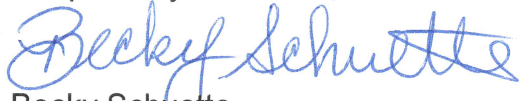
There was no closed session scheduled.

### **ADJOURNMENT**

Following a motion by Director Johnson and a second by Director Mendoza, President Maynor adjourned the meeting at 6:40 pm.

The next Regular Meeting is scheduled for **May 9, 2023, Arcata Downtown Station Classroom, 631 9<sup>th</sup> Street in Arcata at 5:30 pm.**

Respectfully submitted,



Becky Schuette,  
Clerk of the Board



## ARCATA VOLUNTEER FIREFIGHTERS' ASSOCIATION

2149 Central Ave., McKinleyville, CA 95519  
707-825-2000

We exist to provide support, advocacy, and a social network for those volunteering to contribute to the mission of the Arcata Fire District.

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To: Board of Directors, Arcata Fire District  
From: Arcata Volunteer Firefighters' Association

### May 2023 Monthly Activity Report

#### Volunteering:

- **50 Volunteer Hours** for April 2023.
  - Responded to four incidents
  - “Stop the Bleed” training for VLU
  - Volunteers conducted CPR and First Aid Classes
  - Grant Writing
  - Work on address sign project continues, 15 new signs installed in April, additional materials are ordered and in production. Presently 193 Address signs have been installed across the district.

#### Recent Grant Activity:

- Berg Foundation allowing the use of remaining funds from the purchase of the EV to be used to help equipping the new Chevy pickup (8201) and for the purchase of radios.
- Submitted a Grant to Berg for \$14141.50 to purchase window coverings for the 9<sup>th</sup> Street Station class-room, new chairs and tables and a laptop and LCD Projector for the CPR classes and AFD Training in the classroom
- Target supplied a \$250 gift card for restocking the Logistics Unit with snacks, with possible \$250 more later in the year.
- Coast Central turned down request for \$12K for Fire/Smoke alarms and CO alarms.

#### AVFA Properties:

- Work continues on the Lease between AVFA and AFD for the Arcata Station rental.
- Continuing Graffiti problem at M St.
  - Investigating installing Video Cameras
- EPA soil testing to be done in May at M St.