



## **BOARD OF DIRECTORS**

*Nicole Johnson (Division 2) – President, Randy Mendosa (Division 3) – Vice-President,  
Blaine Maynor (Division 1) – Director, Elena David (Division 4) – Director,  
David Rosen (Division 5) – Director*

***Regular Board Meeting  
December 8, 2020  
5:30 p.m.***

***Location: Remote Via Zoom***

In order to meet the State required Shelter in Place mandate, this Regular Board Meeting of the Board of Directors for the Arcata Fire Protection District will be held via remote access using Zoom.

You may join from a smart device or computer by copy and pasting this link into your web browser: <https://us02web.zoom.us/j/551748203>

**Meeting ID: 551 748 203**

## **AGENDA**

### **1) CALL TO ORDER**

**1.1 Administration of Oath of Office to Board Members**

**Pg. 4**

**Attachment 1 – Certificate of Appointment in Lieu of Election, Randal Mendosa and Blaine Maynor**

**Pg. 5**

**2) PLEDGE OF ALLEGIANCE – Suspended during Shelter in Place**

**3) ATTENDANCE AND DETERMINATION OF QUORUM**

**4) APPROVAL OF AGENDA**

**5) PUBLIC COMMENT**

*Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.*

**6) CONSENT CALENDAR**

*Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.*

**6.1 Approval of Minutes from November 10, 2020 Regular Meeting**

**Pg. 7**

**6.2 November 2020 Financial Report**

**Pg. 11**

**6.3 Resolution 20-228 with Exhibit A, Disposal of Surplus Equipment and Supplies**

**Pg. 23**

**6.4 Adopt Resolution 20-229, with Exhibit A, Approving the Schedule of Dates, Time and Location for the 2021 Regular Board Meetings**

**Pg. 26**

**Attachment 1 - Resolution 20-229, with Exhibit A**

**Pg. 27**

**6.5 Resolution 20-230 Adopting the Humboldt Operational Area Hazards Mitigation Plan**

**Pg. 29**

## 7) PUBLIC HEARING

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

**There is no Public Hearing.**

## 8) OLD BUSINESS

- 8.1 Measure F Update **Pg. 31**
  - Attachment 1** – Election Results **Pg. 32**
  - Attachment 2** – Measure R & F Comparison **Pg. 33**
- 8.2 Approve Finance Committee Recommendation for Contracting with CPS HR to Conduct a Compensation and Classification Study **Pg. 34**
  - Attachment 1** – CPS HR Proposal **Pg. 36**

## 9) NEW BUSINESS

- 9.1 Pulled from agenda
- 9.2 Consideration of the Development of the Measure F Citizen’s Advisory Committee **Pg. 66**
- 9.3 Adoption of Revised Illness & Injury Prevention Program **Pg. 67**
  - Attachment 1** – Draft Illness & Prevention Program **Pg. 68**

## 10) CORRESPONDENCE

**There is no correspondence this month.**

## 11) MONTHLY ACTIVITY REPORTS

- 11.1 Chief’s Report **Pg. 77**
- 11.2 Committee Reports
- 11.3 Director Matters
- 11.4 Bargaining Group & Association Reports **Pg. 82**

## 12) CLOSED SESSIONS

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

- 12.1 Conference with Labor Negotiator (Gov. Code Section 54957.6)  
Agency designated representative: *Counsel Jack Hughes*  
Employee Organization: *Senior Management Group*
- 12.2 Conference with Labor Negotiator (Gov. Code Section 54957.6)  
Agency designated representative: *Counsel Jack Hughes*  
Employee Organization: *Local 4981*
- 12.3 Conference with Labor Negotiator (Gov. Code Section 54957.6)  
Agency designated representative: *Counsel Jack Hughes*  
Unrepresented Employee: *Business Manager*

## 13) ADJOURNMENT

Next Regular Board Meeting is scheduled for **January 12, 2021 at 5:30 pm.**

*The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.*

*The meeting agenda is posted at least 72 hours in advance of regular scheduled meetings, at the following locations:*

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9<sup>th</sup> Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: [www.arcatafire.org](http://www.arcatafire.org)*