

District Board Members

Blaine Maynor - President
Division 1
Nicole Johnson
Division 2
Randy Mendosa
Division 3
Eric Loudenslager - Vice President
Division 4
Jason Akana
Division 5



District Staff
Justin McDonald
Fire Chief
Chris Emmons
Assistant Chief
Becky Schuette
Clerk of the Board

Special Board Meeting

March 9, 2023

5:15 PM

Location: *McKinleyville Station Conference Room - 2149 Central Ave., McKinleyville*

AGENDA

CALL TO ORDER

ATTENDANCE & DETERMINATION OF QUORUM

APPROVAL OF AGENDA

PUBLIC COMMENT/ASSOCIATION REPORTS

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.) and may be limited to three (3) minutes for any person addressing the Board. Any request that requires Board action may be set by the Board for a future agenda or referred to staff.

DISTRICT BUSINESS

1. Adopt Resolution 23-282 with Exhibit A, Approving Disposal of Surplus Equipment and Supplies and Authorize the purchase of the 2004 International/
West-Mark Type 3 Fire Engine Pg. 3
 - a. Attachment 1 - Resolution 23-282 with Exhibit A Pg. 5
 - b. Attachment 2 - Invoice Quote from Truck Site for purchase and trade-in Pg. 7

ADJOURNMENT

Next Regular Board Meeting is scheduled for March 14, 2023, Arcata Downtown Station Classroom, 631 9th Street in Arcata at 5:30 pm.

Prepared by: *Becky Schuette, Clerk of the Board*

The Arcata Fire Protection District ("District"), in compliance with the Americans with Disabilities Act ("ADA"), individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, shall make their request by calling (707)825-2000, no later than 48 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of, or all, the Board in advance of a meeting may be viewed at 2149 Central Avenue, McKinleyville, California or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Board Secretary, at (707) 825-2000.

The meeting agenda is posted at least 72 (24 for special meetings) hours in advance of regular scheduled meetings, at the following locations:

- *District's Headquarters' Building, 2149 Central Avenue, McKinleyville, CA 95519*
- *Arcata Downtown Station, 631 9th Street, Arcata, CA 95521*
- *Mad River Station, 3235 Janes Road, Arcata, CA 95521*
- *The Arcata Fire Protection District website: www.arcatafire.org*

Date: March 9, 2023
To: Board of Directors, Arcata Fire District
From: Chris Emmons, Assistant Chief
Subject: Adopt Resolution 23-282 with Exhibit A, Approving Disposal of Surplus Equipment and Supplies and Authorize the Purchase of the 2004 International/West-Mark Type 3 Fire Engine

DISCUSSION:

The District's current Type 3 fire engine, E8239, is a 2008 International/Ferrara Type 3 fire engine with over 41,000 miles on it. In recent history, Staff has reported to the Board that the Type 3 engine is more frequently out of service in the shop than it has been in service and has become costly to maintain. Over the past 5 years, the District has spent in excess of \$70,000 on maintenance and repairs to the vehicle. Staff believes that the time has come to ask the Board to declare E8239 as a surplus piece equipment.

Staff found two viable replacements; two used Type 3 engines located in Sacramento on a used equipment lot. These vehicles are former Roseville Fire units that are slightly older and have more mileage than our current Type 3. Unfortunately, over the past week one of the vehicles has already sold, therefore, timing is critical. Staff has posted a \$1,000 deposit to hold the vehicle for 2-weeks. The remaining engine is a 2004 International/West-Mark Type 3 engine. Assistant Chief Emmons and Fire Marshal Laidlaw previewed it when they were in Sacramento last week. Both have indicated that it would be a great replacement.

Staff has engaged with the dealer who is offering to sell the 2004 Engine to the District for \$149,500 plus taxes and fees, and also offered to take our Type 3 as a trade in valued at \$75,000. The invoice shown in Attachment 2 has had the \$1,000 deposit added to the trade-in value deposit for a total of \$76,000.

RECOMMENDATION:

Staff recommends the Board consider the information provided, take public comment, discuss, and;

1. Adopt Resolution 23-282 with Exhibit A, Approving the 2008 International/Ferrara (E8239) as surplus to be used as a trade-in; and
2. Approve the purchase of the 2004 International/West-Mark Type 3 Fire Engine from Truck Site for \$85,227.84

FINANCIAL IMPACT:

- No Fiscal Impact/Not Applicable
- Included in Budget:
- Additional Appropriation Requested: The money for this purchase would be allocated from the Vehicle Replacement Fund held at CalTRUST.
- Unknown/Not Yet Identified

ALTERNATIVES:

1. Board discretion

ATTACHMENTS:

Attachment 1 – Resolution 23-282 with Exhibit A

Attachment 2 – Invoice Quote from Truck Site for purchase and trade-in



Resolution Number: 23-282

A RESOLUTION OF THE ARCATA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS APPROVING DISPOSAL OF SURPLUS EQUIPMENT AND SUPPLIES

WHEREAS, by adoption of and in compliance with Resolution 17-181, the Board authorizes for the disposal of surplus equipment and supplies; and

WHEREAS, the Arcata Fire District (the "District) owns the items as described in the attached Exhibit A (collectively, the "Equipment"); and

WHEREAS, the Chief of the Arcata Fire Protection District hereby finds that the Equipment has outlived its useful life or is surplus and that it is no longer necessary, useful, or in the best interest of the District to retain ownership of the Equipment; and

WHEREAS, it is in the best interest of the District to dispose of the Equipment listed herein as **Exhibit A**, in accordance with the Surplus Property Policy and Guidelines adopted in Resolution 17-181.

NOW THEREFORE, BE IT RESOLVED THAT the Arcata Fire Protection District Board of Directors hereby declares the property listed in Exhibit A as excess to District need and directs the Fire Chief, or his designee, to trade-in said property.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the Arcata Fire Protection District by the following polled vote:

- Ayes:
- Nays:
- Abstain:
- Absent:

DATED: March 9, 2023

Signed:

Blaine Maynor, President

Attest:

Becky Schuette, Board Clerk/Secretary

Arcata Fire District Surplus Equipment

Year	Model	Vin	Unit #	License #
2008	Ferrara International	1HTWEAZR78J551909	E8239	1197035



TRUCK SITE
 1317 Vinci Ave
 Sacramento, CA 95838
 (916) 927-5000

INVOICE

INVOICE #: 4571

Sales Rep: Roman Korchevoy

March 7, 2023

BILL TO:

Arcata Fire Protection
 2149 Central Avenue
 McKinleyville, CA 95519
 United States

Unit	Description	Amount
2004 International 7400 West-Mark 527/508/15 Type 3 Fire Pumper	VIN: [REDACTED] Stock: 14865	\$149,500.00
	Reg Fee	\$50.00
	Doc Fee	\$85.00
	Deposit	(\$76,000.00)

Remarks:

\$75000 Trade in price for 2008 Type 3.

Unit Total	\$149,500.00
Fee Total	\$135.00
Deposit Total	(\$76,000.00)
Tax @ 7.75%	\$11,592.84
Grand Total	\$85,227.84

Doc Fee covers the cost of preparation and processing required documentation for a vehicle purchase as allowed by the California Department of Motor Vehicles. Env Fee covers the cost of handling potentially hazardous materials like fuel, oil, cleaners, batteries, and sediment. Truck Site invests in solutions intended to minimize impacts to our environment and comply with Federal, State, and local regulations. This fee is not a government mandated tax or fee.

PAYMENT INFORMATION:

Wire Transfer To:

Wells Fargo Bank
 Sacramento, CA
 Credit to: Wells Fargo Bank
 Further credit to: Fleet Guy, LLC dba Truck Site
 ABA: [REDACTED]
 Acct: [REDACTED]
 SWIFT code: [REDACTED]

Pay To:

Truck Site
 1317 Vinci Ave
 Sacramento, CA 95838
Please include the Invoice number 4571 with your payment