

MINUTES

Regular Board Meeting

February 8, 2022

5:30 p.m.

Location: Remote Via Zoom

Board of Directors

*Randy Mendosa (Division 3) - President, Blaine Maynor (Division 1) - Vice-President,
Nicole Johnson (Division 2) - Director, Eric Loudenslager (Division 4) - Director
David Rosen (Division 5) - Director*

CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Randy Mendosa at 5:30 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance has been suspended during Shelter in Place.

ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present remotely via zoom: President Randy Mendosa, Vice President Blaine Maynor, and Director Eric Loudenslager. Director Nicole Johnson and Director David Rosen were absent.

Additional District administrative staff included Fire Chief Justin McDonald, and Board Secretary Becky Schuette.

APPROVAL OF AGENDA

It was moved to approve the agenda.

Motion: Loudenslager; Second: Maynor

Roll Call: Ayes; Loudenslager, Maynor and Mendosa. **Absent;** Johnson and Rosen
Motion Carries

PUBLIC COMMENT

President Mendosa called for public comments and there were none.

Senior Management Group – Nothing to report.

Local 4981 – There were no Local members available at the time the item was called as they were running calls for service.

Arcata Volunteer Firefighters Association (AVFA) – Roy Willis, President reviewed his report.

CONSENT CALENDAR

1. Minutes from January 4, 2022, Special Meeting
2. Minutes from January 11, 2022, Regular Meeting
3. January 2022 Financial Report
4. Renewal of Adoption of Resolution 21-247 for an Additional 30 Days, Making Findings Pursuant to Government Code Section 54953, As Amended by Assembly Bill 361, and Authorizing the Continued Use of Virtual Meetings
5. Approve Safety Committee Assignments
6. Consider Accepting the Fiscal Year 2020-21 Financial Audit Report
7. Adopt Resolution 22-225 with Exhibit A, Acknowledging Receipt of a Report Regarding Annual Fire and Life Safety Inspections

President Mendosa reviewed the consent items aloud and with no comments from the Board or the public and a motion was made.

It was moved to approve the consent calendar.

Motion: Maynor; Second: Loudenslager

Roll Call: Ayes; Loudenslager, Maynor and Mendosa. **Absent;** Johnson and Rosen
Motion Carries

CORRESPONDENCE & COMMUNICATIONS

1. Public Correspondence – There was no correspondence.

2. Committee Reports:

a. Arcata Station Rent Committee – President Mendosa advised that a sale and lease/license proposal prepared by District Counsel was sent to the AVFA for their consideration. The name of the committee will be renamed so that it represents more of what it is now, rather than just a rent committee.

b. Fire Chief's Evaluation Committee – President Mendosa advised the committee met with the Chief and have been working with Attorney Plotz. They have a draft of the Chief's contract and had hoped to review it with the Board members in closed session.

3. Fire Chief's Monthly Report – Chief McDonald reviewed his monthly report and added that the previously canceled recognition ceremony has been rescheduled for February 24th at 5:30 pm at the McKinleyville Station Headquarters.

Director Maynor requested clarification on the status of E8215 as well as an update on the Covid policy.

Director Loudenslager queried if there were any other vaccinations required for new hires and the Chief advised that he would need to do some research and get back to the Board.

4. Director Matters – Director Maynor offered congratulations to Director Johnson on the new baby.

Director Loudenslager asked about a mid-year budget and the income reflected in the January finance report in the consent calendar. Chief McDonald explained that until we receive updated registers on our treasury account, it will remain unclear as to how much

funding we actually have received for this fiscal year thus far. The registers were requested from the auditor's office on February 1st.

President Mendosa thanked the crews who had to work the fatal fire as well as commending staff on the District website.

DISTRICT BUSINESS

1. Review of the 2021 Year End Statistics: Chief McDonald reviewed his staff report. There were several questions from the Directors to the Chief which were asked and answered.

There were no public comments.

This item was for information only, no action was taken.

2. Request for Nominations for Humboldt Local Agency Formation Commission (LAFCo): Chief McDonald reviewed the topic and queried the Board if there were any members interested in candidacy on the commission. There were no volunteers.

There was no action taken.

3. Consideration of the Notice of Preparation from the City of Arcata Regarding the Gateway Area Plan: Chief McDonald reviewed his staff note and asked for volunteers to work with the Fire Marshal. Director Loudenslager and President Mendosa both volunteered.

This was followed by a lengthy discussion among the Board and with the Chief about the Gateway Plan, Cal Poly Humboldt housing, and the effects an increase population could have on the District.

There were no public comments.

At this time, the President of the Local was available, and called upon to speak, since he was not able to be in attendance earlier.

Local President, Marcus Lillard, reported that staff and the two new engineer candidates were overcoming hurdles of training on the job while running a recruit academy on shift, but it was coming along.

There were no questions from the public or the Board.

CLOSED SESSIONS

Conference with Labor Negotiator (Gov. Code Section 54957.6)

Agency designated representative: *Randy Mendosa, Board President and Blaine Maynor, Director*

Unrepresented Employee: *Fire Chief*

President Mendosa provided a brief summary of the current process, and the committees attempt at working with District Counsel on updating the Chief's contract. He advised that since there were so few Directors present this evening that the closed

session would be to review with Director Loudenslager and another closed session may be needed on the topic again in the future.

President Mendosa adjourned to closed session at 6:59 pm.

At 7:23 pm, President Mendosa requested Chief McDonald join them for questions in closed session.

The meeting resumed at 7:45 pm.

Report out of closed session by President Mendosa: The draft contract that the committee came up with has been approved with minor wording adjustments. It will be ready for the consent calendar at the March meeting.

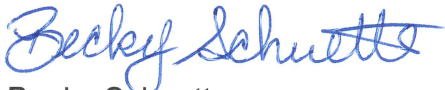
ADJOURNMENT

Following a motion, President Mendosa adjourned the meeting at 7:47 pm.

Motion: Maynor; **Second:** Loudenslager

The next Regular Meeting is scheduled for ~~April 12, 2022~~ **March 8, 2022, at 5:30 pm.**

Respectfully submitted,



Becky Schuette,
Clerk of the Board