

## MINUTES

*Regular Board Meeting*  
~~March 10, 2020~~ April 14, 2020  
5:30 p.m.

*Location: Remote Via Zoom*

### **Board of Directors**

*Nicole Johnson (Division 2) - President, Randy Mendosa (Division 3) - Vice-President,  
Rene Campbell (Division 1) - Director, Elena David (Division 4) - Director  
David Rosen (Division 5) - Director*

#### 1. CALL TO ORDER

The regular session of the Board of Directors for the Arcata Fire District was called to order by President Nicole Johnson at 5:31 pm.

#### 2. PLEDGE OF ALLEGIANCE

There was no pledge of allegiance.

#### 3. ATTENDANCE AND DETERMINATION OF A QUORUM

The meeting continued with a quorum and the following were present remotely via zoom: President Nicole Johnson, Vice President Randy Mendosa, Director Rene Campbell, and Director David Rosen. Director Elena David was not present.

Additional District staff included Fire Chief Justin McDonald, Battalion Chief's Sean Campbell and Curt Watkins and Board Secretary Becky Schuette.

#### 4. APPROVAL OF AGENDA

Chief McDonald advised that the closed session is scheduled for 6:30 if we come up against a time crunch.

There was no discussion or public comment.

It was moved to approve the agenda.

**Motion:** Campbell; Second: Mendosa

**Roll Call:** Ayes; Campbell, Mendosa, Rosen and Johnson. **Absent;** David  
Motion Carries

#### 5. PUBLIC COMMENT

There were no public comments at this time.

#### 6. CONSENT CALENDAR

6.1 Approval of Minutes from March 10, 2020 Regular & Special Meeting

6.2 Approval of Minutes from March 24, 2020 Special Meeting

6.3 Approval of Minutes from April 2, 2020 Special Meeting

#### 6.4 March 2020 Financial Report

Board Secretary/Clerk Schuette pointed out that there was an error in the March 10, 2020 Regular Meeting Minutes. Consent Calendar Item 6.5 read January 2020 Financial Report, instead of February 2020 Financial Report. Additionally, the letter from Bill Walser referred to as an Attachment in the Minutes, had not been included in the packet. It will be added to the approved minutes.

There were no board or public comments at this time.

It was moved to approve the consent calendar with the noted corrections to item 6.1.

**Motion:** Campbell; Second: Rosen

**Roll Call:** Ayes; Campbell, Mendosa, Rosen and Johnson. **Absent;** David

Motion Carries

#### 7. PUBLIC HEARING

There was no public hearing.

#### 8. OLD BUSINESS

**8.1 Consider Adoption of Resolution 20-217 to Grant Another Designated Period for Two Year's Additional Service Credit:** President Johnson opened the topic for discussion and Director Mendosa requested clarification on the highlighted section on page 29 of the packet.

There were no further comments from the Board.

There were no public comments.

It was moved to adopt Resolution 20-217 to Grant Another Designated Period for Two Year's Additional Service Credit

**Motion:** Rosen; Second: Campbell

**Roll Call:** Ayes; Campbell, Mendosa, Rosen and Johnson. **Absent;** David

Motion Carries

**8.2 Post Election (Measure R) Discussion:** Chief McDonald advised that he had received calls from Mark Rynearson as well as Kent Sawatzky regarding the Districts funding and a future funding measure.

Director Mendosa reported that he had been speaking with public members and receiving helpful information that he is tracking.

There were no further comments from the Board.

The following member of the public commented:

Stan Reynolds

Director Mendosa spoke in response to Mr. Reynolds comments.

This item was for information only and no action was taken. No further action or comments were received.

## **9. NEW BUSINESS**

**9.1 Consider Adoption of Resolution 20-218 Declaring a State of Emergency and Temporarily Changing the Location of Public Meetings:** Chief advised that based on the current Governor's orders for Shelter in Place, we will continue with the Zoom meetings and this is the manner to make it official.

There were no comments from the Board or the public.

It was moved to adopt Resolution 20-218 Declaring a State of Emergency and Temporarily Changing the Location of the Public Meetings.

**Motion:** Campbell; Second: Mendosa

**Roll Call:** Ayes; Campbell, Mendosa, Rosen and Johnson. **Absent;** David  
Motion Carries

**9.2 Consider and Vote for Humboldt Local Agency Formation Commission (LAFCo)**

**Candidates:** Chief McDonald advised that if the Board chooses to vote, he would recommend Debra Lake. She is a representative of Fruitland Ridge Fire and as a current LAFCo Board member, fire agencies are well represented by her.

There were no comments from the Board or the public.

It was moved to vote for Debra Lake for another term on LAFCo.

**Motion:** Mendosa; Second: Campbell

**Roll Call:** Ayes; Campbell, Mendosa, Rosen and Johnson. **Absent;** David  
Motion Carries

**9.3 Receive an Update from the Budget Committee Regarding the Fiscal Years**

**2020/21 Budget:** Chief McDonald provided an update and explained new information regarding the tax collections by the County. We will continue to get our teeter plan tax deposit at the end of April, regardless of monies collected related to the Covid-19 issue.

Director Mendosa had several questions that were answered by the Chief. He also pointed out that it was important to keep an eye on the Fire Chief and a concern for burn out in regards to all that he does.

There were no further comments from the Board and no public comments.

This item was for information only with no action taken at this time.

**9.4 Consider Adoption of Resolution 20-219 Declaring the District Owned Property Located at 1127 Old Arcata Road, Arcata Surplus Property:** Chief McDonald advised that to begin the process of sale of the property it needs to be declared surplus property.

Director Rosen's query about it being a good time to sell the property was followed by further discussion of the timing and if sale is related to any funding or tax issue.

There were no comments from the public.

A motion was made by Director Mendosa to declare the property surplus, however the motion did not include adoption of the Resolution. Chief McDonald requested the motion include the resolution and Director Mendosa restated the motion.

It was moved to adopt Resolution 20-219, Declaring the property located at 1127 Old Arcata Road, surplus property and further authorize the Fire Chief to contact and follow up with a real estate agent as to the possibilities et cetera.

**Motion:** Mendosa; Second: Campbell

**Roll Call:** Ayes; Campbell, Mendosa and Johnson. **Nays:** Rosen. **Absent;** David  
Motion Carries

**9.5 Information and Deadlines for the November 3, 2020 Election:** Chief reviewed his staff note and reported aloud the dates and deadlines listed in his report.

There were no comments from the Board or the public.

This item was for information only, no action taken.

Chief McDonald added that it will remain a standing item on the agenda at this point.

## **10. CORRESPONDENCE**

President Johnson reviewed the correspondence.

## **11. MONTHLY ACTIVITY REPORTS**

**11.1 Chiefs Report** - Chief McDonald reviewed his staff report. He provided clarification

**11.2 Committee Reports** - Finance committee topic was covered earlier.

**11.3 Director Matters** - There were no reports from the Directors.

### **11.4 Bargaining Group & Association Reports**

Local 4981 - No Local representative present. No report.

Senior Management Group (SMG) - Battalion Chief Campbell advised they had nothing to report.

Arcata Volunteer Firefighters Association (AVFA) - Rob Cannon reviewed his staff note with no new additions.

## **12. CLOSED SESSION**

### **12.1 CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code Section 54957.6)**

Agency designated representative: *Counsel Jack Hughes*

Employee Organization: *Local 4981*

Adjourned to closed session at 6:31pm.

Reconvened at 7:23 pm.

Report out of closed session by President Johnson; negotiators were given direction.

## **13. ADJOURNMENT**

President Johnson adjourned the meeting at 7:23 pm. **Motion:** Campbell; Second: Rosen

The next Regular Meeting is scheduled for **May 12, 2020 at 5:30 pm**

Respectfully submitted,



Becky Schuette

Clerk of the Board